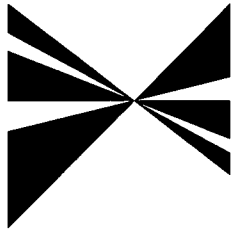


SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

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Officers: President: Councilmember Bev Perry, Brea • First Vice President: Councilmember Ron Roberts, Temecula • Second Vice President: Supervisor Hank Kuiper, Imperial County • Past President: Councilmember Ronald Bates, Los Alamitos

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Riverside County: Marion Ashley, Riverside County • Ron Loveridge, Riverside • Greg Pettis, Cathedral City • Ron Roberts, Temecula

San Bernardino County: Paul Biane, San Bernardino County • Bill Alexander, Rancho Cucamonga • Edward Burgnon, Town of Apple Valley • Lawrence Dale, Barstow • Lee Ann Garcia, Grand Terrace • Susan Longville, San Bernardino • Gary Ovitt, Ontario • Deborah Robertson, Rialto

Ventura County: Judy Mikels, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Charles Smith, Orange County

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Bill Davis, Simi Valley

No. 450 MEETING OF THE

R E G I O N A L C O U N C I L

Thursday, March 4, 2004
12:30 p.m. – 2:00 p.m.

SCAG Offices
818 W. 7th Street, 12th Floor
San Bernardino Conference Room
Los Angeles, California 90017
213/236-1800

Agenda and map enclosed

**Agendas available on the
web at www.scag.ca.gov**

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Shelia Stewart @ (213) 236-1868.

REGIONAL COUNCIL

AGENDA

	<i>PAGE #</i>	<i>TIME</i>
1.0 <u>CALL TO ORDER & PLEDGE OF ALLEGIANCE</u>	Councilmember Perry, President	
2.0 <u>PUBLIC COMMENT PERIOD</u> – Members of the public desiring to speak on items on the agenda, or items not on the agenda, but within the purview of the Council, must fill out and present a speaker's card to the Exec. Assistant prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The President may limit the total time for all comments to twenty minutes.		
3.0 <u>CONSENT CALENDAR</u>		
3.1 <u>Approval Items</u>		
3.1.1 <u>Approve Minutes of Feb. 5, 2004 Attachment</u>		01
3.1.2 <u>Approval of Contracts Attachment</u>		10
• Cerrell Associates		11
• System Metrics Group, Inc.		13
3.1.3 <u>Approve FAA Grant Authorization for \$925,550 (\$833,000 Federal Dollars) Attachment</u>		15
3.1.4 <u>Approve Proposed State Legislative Briefing in Sacramento Attachment</u>		20
3.1.5 <u>Approve Proposed Date, Location & Budget for SCAG's 2004 General Assembly Attachment</u>		21
3.1.6 <u>Approve Resolution #04-450-1 to add Pre-Tax Parking Reimbursement Plan for employee benefits Attachment</u>		22
3.1.7 <u>Approve Co-sponsorship of California Congressional Delegation Reception Attachment</u>		24

March 4 RC Agenda
DOCS# 95604 - Stewart

REGIONAL COUNCIL

AGENDA

	PAGE #	TIME
<u>Consent Calendar – Cont'd</u>		
3.1.8 <u>Approve Proposed Cooperative Agreement With the Caltrans Storm Water Program Attachment</u>	25	
3.2 <u>Receive & File</u>		
3.2.1 <u>Contracts & PO between \$5,000 - \$25,000 Attachment</u>	27	
3.2.2 <u>Conflict of Interest Listing Attachment</u>	28	
3.2.3 <u>Summary of Key Issues and Actions taken by the Policy Committees in February Attachment</u>	29	
3.2.4 <u>State & Federal Legislative Matrix Attachment</u>	32	
3.3 <u>PRESIDENT'S REPORT</u>		
3.3.1 <u>Appointments</u>		
3.3.2 <u>Appointment of the Nominating Committee</u>		
3.3.3 <u>Report on Native Americans</u>		
3.5 <u>EXECUTIVE DIRECTOR'S REPORT</u>		
4.0 <u>ACTION ITEMS</u>		
4.1 <u>Administration Committee Report</u>		Councilmember Dixon, Chair
4.1.1 <u>FY 2004-2005 Overall Work Program Attachment</u>	39	
Recommended Action: Approve release of the draft Work Program for review & comment.		

March 04 RC Agenda
DOCS# 95604 - Stewart

REGIONAL COUNCIL

AGENDA

		PAGE #	TIME
	<u>Administration Committee – Cont'd</u>		
4.1.2	<u>FY 2004-2005 General Fund Budget & Dues Attachment</u>	51	
	Recommended Action: Approve		
4.1.3	<u>Revised FY 2003-2004 Agency-Wide Budget (including fringe & Indirect budgets) pursuant to B.A. 1 Attachment</u>	60	
	Recommended Action: Approve		
4.2	<u>Transportation & Communications Committee (TCC) Report</u>		Mayor Garcia Chair
4.2.1	<u>FY 2005 Federal Transportation Appropriations Request Attachment</u> mailed separately		
	Recommended Action: Approve		
4.3	<u>Energy & Environment Committee (EEC) Report</u>		Vice Mayor Young Chair
4.3.1	<u>S.1555 (Boxer) California Wild Heritage Act Attachment</u>	65	
	Recommended Action: Watch		
4.4	<u>Community, Economic & Human Development (CEHD) Report</u>		Mayor Alexander, Chair
4.5	<u>Communication Task Force Report</u>		Councilmember Proo, Chair

March 4, 04 RC Agenda
DOCS# 95604 - Stewart



REGIONAL COUNCIL

AGENDA

			<i>PAGE #</i>	<i>TIME</i>
5.0	<u>INFORMATION ITEMS</u>			
5.1	<u>Monthly Financial Report Attachment</u>	Bert Becker, CFO	68	
6.0	<u>FUTURE AGENDA ITEMS</u>			
	Any committee members desiring to place items on a future agenda may make such request. Comments should be limited to three minutes.			
7.0	<u>LEGAL COUNSEL REPORT</u>			
7.1	<u>Closed Session</u>			
	<ul style="list-style-type: none">• <u>Morrison Claim</u> Conference with Legal Counsel – anticipated litigation Significant exposure to litigation pursuant to California Government Code Subdivision C §54956.9• <u>HDR Appeal</u> Conference with Legal Counsel – anticipated litigation Significant exposure to litigation pursuant to California Government Code Subdivision C §54956.9 (one potential case)• <u>SCAG v. HCD & BT&H</u> Conference with Legal Counsel - existing litigation to be heard in closed session in pursuant to California Government Code Section §54956.9(a)			
8.0	<u>ANNOUNCEMENTS</u>			
	The E Region (NARC) Newsletter was emailed to all members. Additional copies will be available at the meeting.			
9.0	<u>ADJOURNMENT</u>			
	The next meeting is scheduled for April 1, 2004 at SCAG Offices.			

March 4, 04 RC Agenda
DOCS# 95604 - Stewart

NO. 449

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

February 5, 2004

MINUTES

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE REGIONAL COUNCIL. AUDIO CASSETTE TAPE OF THE ACTUAL MEETING IS AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Regional Council of the Southern California Association of Governments held its meeting at the SCAG Offices downtown Los Angeles. The meeting was called to order by the President, Councilmember Bev Perry, City of Brea. There was a quorum.

Members Present

Councilmember Bev Perry, Brea, President	District 22
Councilmember Ron Roberts, Temecula, 1 st VP	District 5
Supervisor Hank Kuiper, Imperial County, 2 nd VP	
Supervisor Yvonne Burke, LA County	
Councilmember Jo Shields, Brawley	District 1
Councilmember Greg Pettis, Cathedral City	District 2
Mayor Lee Ann Garcia, Grand Terrace	District 6
Councilmember Susan Longville, San Bernardino	District 7
Councilmember Deborah Robertson, Rialto	District 8
Mayor Gary Ovitt, Ontario	District 10
Mayor Lawrence Dale, Barstow	District 11
Councilmember Cathryn De Young, Laguna Niguel	District 12
Councilmember Richard Dixon, Lake Forest	District 13
Councilmember Tod Ridgeway, Newport Beach	District 14
Councilmember Lou Bone, Tustin	District 17
Councilmember Alta Duke, La Palma	District 18
Councilmember Ron Bates, Los Alamitos	District 20
Councilmember Art Brown, Buena Park	District 21
Councilmember Paul Bowlen, Cerritos	District 23
Councilmember Gene Daniels, Paramount	District 24
Councilmember Keith McCarthy, Downey	District 25
Councilmember Isadore Hall, Compton	District 26
Councilmember Frank Gurule, Cudahy	District 27
Councilmember Bonnie Lowenthal, Long Beach	District 29
Councilmember Tonia Reyes-Uranga, Long Beach	District 30
Mayor Pro Tem Bea Proo, Pico Rivera	District 31
Councilmember Margaret Clark, Rosemead	District 32
Councilmember Dick Stanford, Azusa	District 33

000001

Members Present – Cont'd

Councilmember Paul Talbot, Alhambra	District 34
Councilmember Harry Baldwin, San Gabriel	District 35
Councilmember Tom Sykes, Walnut	District 37
Councilmember Llewellyn Miller, Claremont	District 38
Councilmember Paul Nowatka, Torrance	District 39
Mayor Pro Tem Sandra Jacobs, El Segundo	District 40
Councilmember Bob Yousefian, Glendale	District 42
Councilmember Dennis Washburn, Calabasas	District 44
Vice Mayor Toni Young, Port Hueneme	District 45
Councilmember Glen Becerra, Simi Valley	District 46
Councilmember Greig Smith, Los Angeles	District 59
Councilmember Debbie Cook, Huntington Beach	District 64
Councilmember Ted Burgnon, Town of Apple Valley	District 65
Councilmember Robin Lowe, Hemet	RCTC
Mayor Bill Davis, Simi Valley	VCTC

Members Not Present

Supervisor Marion Ashley, Riverside County	
Supervisor Judy Mikels, Ventura County	
Supervisor Chirs Norby, Orange County	
Supervisor Zev Yaroslavsky, LA County	
Councilmember Charles White, Moreno Valley	District 3
Mayor Ron Loveridge, Riverside	District 4
Mayor Bill Alexander, Rancho Cucamonga	District 9
Councilmember Richard Chavez, Anaheim	District 19
Councilmember Judy Dunlap, Inglewood	District 28
Councilmember Sid Tyler, Pasadena	District 36
Councilmember Pam O'Connor, Santa Monica	District 41
Councilmember Mike Dispenza, Palmdale	District 43
Councilmember Carl Morehouse, San Buenaventura	District 47
Councilmember Ed Reyes, Los Angeles	District 48
Councilmember Wendy Greuel, Los Angeles	District 49
Councilmember Dennis Zine, Los Angeles	District 50
Councilmember Tom LaBonge, Los Angeles	District 51
Councilmember Jack Weiss, Los Angeles	District 52
Councilmember Tony Cardenas, Los Angeles	District 53
Councilmember Alex Padilla, Los Angeles	District 54
Councilmember Bernard Parks, Los Angeles	District 55
Councilmember Jan Perry, Los Angeles	District 56
Councilmember Nate Holden, Los Angeles	District 57
Councilmember Cindy Miscikowski, Los Angeles	District 58
Councilmember Eric Garcetti, Los Angeles	District 60
Councilmember Antonio Villariagosa, Los Angeles	District 61

Councilmember Jeff Miller, Corona
Councilmember Janice Hahn, Los Angeles
Mayor James Hahn, Los Angeles

District 63
District 62
At-Large

Staff Present

Mark Pisano, Executive Director
Jim Gosnell, Deputy Executive Director
Bert Becker, Chief Financial Officer
Colin Lennard, General Counsel
Karen Tachiki, Chief Counsel
Hasan Ikrata, Director, Planning & Policy
Jim Sims, Director, Information Services
Shelia Stewart, Executive Assistant

1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE

Led by Councilmember Art Brown, City of Buena Park

2.0 PUBLIC COMMENT PERIOD

There were no comments presented at this time.

3.0 CONSENT CALENDAR

3.1 Approval Items

The following consent calendar items was MOVED (Lowe), SECONDED (Roberts) and UNANIMOUSLY APPROVED:

3.1.1 Approve Minutes of Dec 4, 2003

It was noted that Councilmember Pettis attended the December 4, 2003 meeting.

3.1.2 Approval of Contracts

- ◆ Darnell & Associates
- ◆ Dowling Associates, Inc.
- ◆ Leachman & Associates LLC

3.1.3 Approve 2004 Annual Membership Dues for AMPO of \$18,750

3.1.4 Approve Membership request for the U.S Mexico Border Counties.

- 3.1.5 Ratify EC approval to co-sponsor at no cost an Infrastructure Summit at USC

3.2

Receive & File

- 3.2.1 Contracts & PO between \$5,000 - \$25,000
- 3.2.2 Conflict of Interest Listing
- 3.2.3 Summary of Key Issues and Actions taken by Committees in December

3.3 PRESIDENT'S REPORT

3.3.1 Appointments

Newly elected Regional Council members:

Hon. Isadore Hall, III, Compton, representing District # 26

Hon. Charles Smith, Orange County, representing OCTA

The following appointments were made:

Regional Council Members to Policy Committees

To TCC: Hon. Isadore Hall, III, Compton

Subregional Representatives to Policy Committees

To CEHD: Hon. Don Szerlip, Redondo Beach, representing
South Bay Cities COG

Water Policy Task Force

Kevin Wattier, General Manager, Long Beach Water Dept.

Joint Powers Insurance Authority (JPIA)

Hon. Hank Kuiper, Imperial County

3.3.2 Kern County SCAG Meeting

Councilmember Roberts reported on the meeting with the Kern Council of Governments that was held on Tuesday, January 29, 2004. Topics discussed included: Freight Movement; the common corridors of SR-58 395 & SR 14.

He stated that it appears that there is an tremendous increase in traffic along SR 58 & 395 bypassing the LA area coming up the 15. HE noted the trucks are continuing north to the point where they are gridlocking themselves, especially in the Bakersfield area.

In addition other topics discussed included Aviation, Warehousing, Water and the State Transportation Funding Crisis as well as Innovative Financing for Goods Movement. Both agencies agreed to work together on rail issues with the Ways & Means Chair Congressman Wilt Bill Thomas from the 22nd District in Bakersfield.

The next meeting is scheduled for Thursday, August 12 @ the Robinson Ranch in Santa Clarita. Attendees representing SCAG included Councilmember Washburn, Supervisor Mikels, Vice Mayor Toni Young and Councilmember Roberts.

3.3.3 Summit with the Indian Nations

Councilmember Perry stated that part of the goals & objectives of the Strategic Plan was to include enhancing the participation of the Indian Nations in the Regional Planning Process. The first meeting was held with the Tribal Nations in September, 2003. The second summit is scheduled for Friday, February 20, 2004 – 11:00 a.m. to 2:30 p.m. in Cabazon. Topics discussed will include: Receiving input on the participation of the Indian Nations in the planning process, as well as additional information on the possibility of constructing Maglev out to the Coachella Valley.

3.4 EXECUTIVE DIRECTOR'S REPORT

Jim Gosnell, Deputy Executive Director, highlighted a couple of issues in the report. He reported that the majority of staff's effort in the last month has been to inform at the State & Federal level, as well as the County Transportation Commissions, the problems related to the State budget and transportation with regards to the potential issues on conformity, as well as the ability to consider adoption of the RTP. He stated that staff has been successful at providing information about the problem. He also noted that Mark Pisano met with Liz Hill at the State level and the Governor's transportation staff, regarding the implications of losing additional federal funds.

Additionally, Mr. Gosnell reported that staff is working on a information tool (Extranet) for Regional Council use. He stated that the idea is to create a web accessible vehicle for Regional Council members to access SCAG information in the office.

4.0 ACTION ITEMS

4.1 Administration Committee Report

4.1.1 Amendment to the Ten Year Strategic Plan

The Strategic Plan Task Force voted at its last meeting to amend the Ten Year Strategic Plan to eliminate the two advisory bodies called for under the Plan's public participation goal and instead permit members of the community to serve on task forces in an ex officio capacity for a specified term.

The Task Force considered the advantages and disadvantages of the required advisory groups as envisioned by the Plan. One advantage was the advisory bodies' ability to supplement SCAG's work with diverse suggestions from the community. The disadvantages of the regional advisory groups were numerous: staffing the groups required the allocation of scarce financial resources; members of the public are difficult to recruit and retain for advisory-only groups with vaguely defined purposes; and additional advisory groups might duplicate efforts

After considering and rejecting the possibility of creating freestanding ad hoc advisory committees, staff was directed to draft an amendment to the Ten Year Strategic Plan to permit members of the community to serve on task forces in an ex officio capacity for a specified term. The Task Force specified that any member of a task force should be allowed to nominate a member of the community for a task force, and the task force should approve the nomination. The President of SCAG would then be asked to appoint the member of the community to the task force.

It was MOVED (Dixon) , SECONDED (Bates) and UNANIMOUSLY APPROVED to support an amendment to the Strategic Plan permitting members of the community to serve on task forces as ex-officio members

4.1.2 Execution of MOU with the City of Los Angeles to develop travel demand simulation Model

Councilmember Dixon, Chair, stated that the purpose of this project is to develop a travel demand simulation model for the City of Los Angeles based on SCAG's Regional Travel Demand Model.

The Administration Committee recommended authorizing SCAG staff to execute an MOU with the City of Los Angeles consistent with the terms and conditions set forth

in this report to accept funds up to \$400,000 in order to provide the City a working version of SCAG's Travel Demand Model and to provide the necessary training on its use. Additionally, authorize staff to amend, as appropriate the overall work program and the agency budget.

It was MOVED (Dixon), SECONDED (Bates) and UNANIMOUSLY APPROVED to approve the amendment.

4.2 **Transportation & Communications Committee (TCC) Report**

4.2.1 **Review of Transportation Appropriation Consensus Program**

The 2004 Southern California Consensus Program articulates the TEA-21 reauthorization principles and priority projects agreed upon by the Southern California Transportation Delegation. Following its review by the Regional Council, the Delegation, comprised of SCAG, IVAG, MTA, OCTA, RCTC, SanBAG, and VCTC, advocated the 2003 Consensus Program during an advocacy trip to Washington, DC in February 2003.

This 2004 update retains the character, principles, and projects of the 2003 Consensus Program. However, it differs from the 2003 Consensus Program because 1) It adds the Gold Line Extension to Montclair to the Los Angeles County section and moves the I-710 Gap Closure and Gerald Desmond Bridge projects to the Intra-Regional section; 2) at the request of OCTA, it reduces the amount of the Centerline project from \$750 million to \$500 million; 3) at the request of RCTC, it increases the amount of the San Jacinto Commuter Rail Line from \$70 million to \$80 million; and 4) it refers to the component parts of the Alameda Corridor East project under each affected county's section in addition to listing in the Intra-Regional section.

The TCC recommended an amendment to the document to replace the reference to SR 60 to East-West Corridor.

After a lengthy discussion it was MOVED (Garcia), Bates (SECONDED) with 3 NOES (Burke, Proo & Yousefian) to APPROVE the Consensus Program

4.3 **Energy & Environment Committee (EEC) Report**

4.3.1 No report

4.4 **Community, Economic & Human Development (CEHD) Report**

4.4.1 No report

4.5 **Communication Task Force Report**

Councilmember Proo, Chair stated that staff provided a demo of the new improved SCAG home page on the web site. In addition staff is also developing an Extranet tool, which will provide an access-controlled web site for RC members.

The Task Force began discussions on developing an electronic newsletter as a means of making information available to members more quickly and efficiently, rather than via a more traditional printed newsletter that is sent by mail. If you have any suggestions or favorite examples, please share them with the Task Force or staff.

She also announced that it's time to start the search for candidates for the annual Donald G. Hagman Regional Citizen's Award. This award is given in recognition of ongoing efforts to sustain and improve the quality of life in our region. This award is designed to honor a "civilian". Elected officials are not eligible for consideration. Information and nomination forms are available and will also be emailed to members. The Hagman Award will be presented at the General Assembly on May 6th.

An update of our RTP / EIR Outreach program was also presented at the meeting. Over this past 12 months, @ 240 outreach events have taken place throughout the region. These include public workshops, presentations to subregions, city councils, various city and county committees and staff, community groups, environmental justice groups, and others. Comments have been received and are being reviewed and addressed. The public comment period closes on February 9th.

Staff has undertaken a media outreach effort related to the funding crisis issue resulting from the Governor's proposed transportation funding reductions. Numerous articles and stories have been secured in local papers, and on radio and TV. Media background kits have been developed and are starting to be distributed today as part of the State of the Region press conference.

5.0 **INFORMATION ITEMS**

5.1 **Monthly Financial Report**

Bert Becker, CFO, stated that SCAG is showing improvement in its cash position. SCAG is utilizing the line of credit less, saving approximately \$34,000 in interest. Since SCAG is no longer utilizing the Caltrans Rapid Pay Program, there has been a \$15,000 savings through January. Total savings between the two is approximately \$50,000 to date.

In addition he reported that the Audit/Best Practices Subcommittee will meet on February 18, 2004. Caltrans Audit staff have been invited to attend. The purpose of the meeting is to discuss the high-risk designation, as well as the next audit that will be conducted.

6.0 FUTURE AGENDA ITEMS

None presented at this time

7.0 LEGAL COUNSEL REPORT

7.1 Closed Session

There was no closed session.

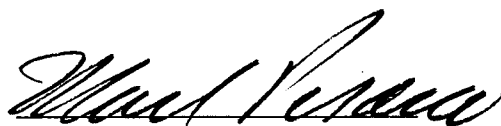
- Morrison Claim
Conference with Legal Counsel – anticipated litigation
Significant exposure to litigation pursuant to California
Government Code Subdivision C §54956.9
- HDR Appeal
Conference with Legal Counsel – anticipated litigation
Significant exposure to litigation pursuant to California
Government Code Subdivision C §54956.9 (one potential case)
- SCAG v. HCD & BT&H
Conference with Legal Counsel - existing litigation to be
heard in closed session in pursuant to California
Government Code Section §54956.9(a)

9.0 ANNOUNCEMENTS

There were no announcements made at this time.

10.0 ADJOURNMENT

There being no further business the meeting adjourned at 12:45 p.m. for purposes of members participating in a workshop on Growth Visioning. The next meeting is scheduled for March 5, 2004.


Mark Pisano, Executive Director

REPORT

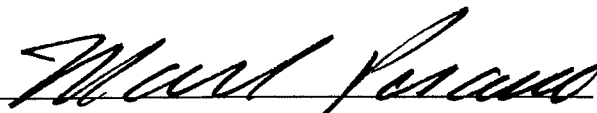
TO: Administration Committee
Regional Council

FROM: Sam Mehta, Contracts Manager (213) 236-1813
Email: mehta@scag.ca.gov

SUBJECT: Approval of Contracts Over \$25,000

DATE: February 9, 2004

EXECUTIVE DIRECTOR'S APPROVAL



RECOMMENDED ACTION: Approve Contracts

SUMMARY:

- **The following consultant contract is recommended for approval:**
Cerrell Associates NTE \$499,049
- **The following consultant contract amendment is recommended for approval:**
System Metrics Group, Inc.-This Amendment NTE \$150,000
Total Contract Value NTE \$899,992

FISCAL IMPACT:

The Work Element is listed on the detail page for each contract. Included is the Work Element and category of funding, for example FHWA, FTA, indirect.

RC/ADMIN Agenda 3/4/04
PC DOC#95599

CONSULTANT CONTRACT

Consultant: Cerrell Associates

Scope: The Consultant will provide public communications, media relations and public affairs services to the Southern California Association of Governments. The Consultant will be responsible for providing strategic counseling and coordinating and implementing communications outreach to and among Regional Council members and other stakeholder organizations. In addition, the Consultant will provide public outreach and media relations' support in connection with SCAG's regional programs, policies, plans and activities, and develop and enhance materials to assist SCAG in communicating on a regular basis with a variety of audiences. This is a 24-month contract (12-month base period plus an option to renew for an additional 12 months).

Contract Amount:	Total not to exceed (24 months)	\$499,049
	Cerrell Associates (prime)	\$479,049
	Estela Lopez Consulting (subcontractor)	\$ 20,000

Contract Period: April 15, 2004 through April 15, 2006

Work Element:	04-810.SCGC1	\$52,000	Funding Source: Indirect Overhead
	05-XXX	\$249,688	Funding Source: Indirect Overhead – subject to approval of SCAG's FY 04-05 budget
	06-XXX	\$197,361	Funding Source: Indirect Overhead – subject to approval of SCAG's FY 05-06 budget

Request for Proposal: SCAG staff mailed postcards to 132 pre-qualified firms on SCAG's bidders list to notify them of the release of RFP No. 04-016. The RFP was also posted on SCAG's web site. The following five proposals were received in response to the solicitation:

Adler Public Services (no subcontractors)	\$499,282
Cerrell Associates (1 subcontractor)	\$499,049
Fleishman-Hillard (no subcontractors)	\$489,262
MBI Media (no subcontractors)	\$472,640
Valencia, Perez & Echeveste (2 subcontractors)	\$499,800

Selection Process:

The Proposal Review Committee (PRC) evaluated all five proposals in accordance with the criteria set forth in the RFP, and the selection process was conducted in a manner consistent with all applicable Federal and State contracting regulations. Interviews were held with four offerors.

The PRC was comprised of the following individuals:

Councilmember Keith McCarthy, City of Downey, SCAG Regional Council Member

Mayor Lee Ann Garcia, City of Grand Terrace, SCAG Regional Council Member

Francisco Oaxaca, Manager of Media and External Communications, Metrolink

David Sosa, Chief, Regional Planning Branch, Caltrans District 7

Cheryl Collier, Communications Supervisor, SCAG

Basis for Selection:

The PRC recommends Cerrell Associates for the contract award because of Cerrell's comprehensive approach to public communications, thorough knowledge of SCAG, its operations, subregional efforts, impressive responses to the questions posed during the interview, and excellent past performance record. Cerrell Associates received the highest evaluation score of the four consultants interviewed. Although Cerrell Associates did not have the least expensive proposal, the PRC felt that the superior quality of Cerrell's proposal and interview performance well outweighed the cost differential between Cerrell Associates and other bidders.

CONSULTANT CONTRACT AMENDMENT

Consultant: System Metrics Group, Inc. (SMG)

Scope: SMG was awarded Contract No. 02-042 for Project Management and Technical Support Services for RTP Implementation and Update. SMG is performing technical support services for SCAG for the update of the 2004 RTP pursuant to a multi-year contract that was awarded in April of 2002.

The purpose of this amendment is to include preliminary corridor evaluation for specific corridors, focussed stakeholder outreach and consensus building, development and organization of the responses to comments on the Draft 2004 RTP, evaluation and performance analysis of additional modeling scenarios, professional services in proofing the final RTP and getting it print ready, and assistance to SCAG staff in preparing the submittal package for FHWA, FTA, and EPA for certification as well as transportation conformity determination.

The additional professional services are needed to resolve key corridor improvement issues (such as US-101, I-710 etc.), addressing state budget shortfall issues that emerged after the release of the Draft RTP, reinforcing the validity of the new funding strategies, and integrating growth visioning into the RTP.

The contract end date will remain June 30, 2004, which will allow sufficient time to perform the additional work.

Contract Amount:

This amendment is for	\$ 150,000
Original contract is for	\$ 749,992
Total contract value is not to exceed	\$ 899,992
(This amendment is within the 30% limitation)	

Contract Period: April 3, 2002 through June 30, 2004

Work Element:

02-008.SCGC1	\$100,000	(Funding source: FAA)
03-010.SCGC2	\$450,000	(Funding source: FHWA, FTA, and TDA)
04-010.SCGC1	\$100,000	(Funding source: FHWA and TDA)
04-010.SCGC1	\$249,989	(Funding source: FHWA and TDA)

Request for Proposal: Not applicable

Selection Process: Not applicable

Basis for Selection:

SMG was awarded a multi-year contract (02-042) in April 2002 for Project Management and Technical Support Services for RTP Implementation and Update.

The Consultants quality of support services provided to SCAG have been excellent and their efforts to date have resulted in a successful release of the Draft 2004 RTP in early October 2003.

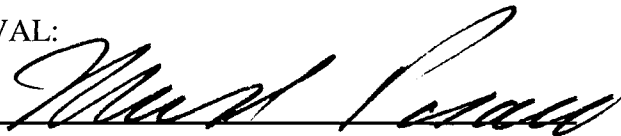
The most practical means to accommodate the additional work that must be accomplished is to amend the existing contract with SMG. This will facilitate a seamless adoption of the RTP and allow the Consultant to perform the additional effort, which builds on the work they have already completed.

The contract amendment supports the overall work towards adoption and implementation of the 2004 RTP. The work that will be performed under this amendment will result in a robust RTP that enjoys a stronger consensus among the stakeholders. Furthermore, the additional work will result in the adoption of an RTP that is technically sound, legally defensible and responsive to the stakeholders' needs in the face of the fiscal uncertainties and challenges that the region faces. It is crucial that this amendment be authorized for a timely adoption of the RTP and to obtain final certification of the plan and transportation conformity determination by the federal agencies.

REPORT

DATE: February 11, 2004
TO: Regional Council
FROM: Rich Macias, Manager, Transportation Planning and Programming
SUBJECT: FAA Grant Application

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Authorize SCAG to apply for \$925,550 Federal Aviation Administration grant for the purposes of Continuous Aviation System Planning, implementation plan development and to perform an Imperial County airport study.

BACKGROUND:

Each year, SCAG applies for a FAA planning grant in order to perform continuous aviation system planning as well as various aviation studies of interest to the region. This year SCAG proposes to perform

- Aviation System monitoring and Planning
- Maintain the Aviation Technical Advisory Committee (and Aviation Task Force as needed)
- Refine and enhance the Regional Implementation Plan
- Perform Imperial County Airport Study

Total Grant Application is for \$925,550, of which \$833,000 is the federal share and \$92,550 is 3rd party in-kind match. There will be no fiscal impact.

CONTINUOUS AVIATION SYSTEM PLANNING SCOPE OF WORK

1. INTRODUCTION AND ORGANIZATION

The following work tasks will be accomplished in a twelve month planning period. Organization of this continuous airport system planning process is structured to parallel the process defined in FAA Advisory Circulars 150/5050-5 and 150/5070-5 with emphasis on aviation issues and concerns within the Southern California region.

Specific technical input for the continuous aviation system planning program will be provided by the existing Aviation Technical Advisory Committee. This standing committee includes a designated representative of the following agencies: Federal Aviation Administration (Western-Pacific Region), California Department of Transportation and airport representatives.

2. CONTINUOUS AVIATION SYSTEM PLANNING

Task A: Collect and Update airport Data.

Collect and update regional aviation facility information from existing sources (e.g. Caltrans, FAA, airports). Maintain a repository of aviation information to be kept on SCAG's website. This information will be available to airport sponsors (and the general public) for assistance in short term planning and historical comparisons.

One of the major initiatives under this task will be to collect based aircraft data based upon county tax rolls within the SCAG region. This research will allow SCAG to match aircraft owner location (by zip code) with location (airport) of taxable property (aircraft) in order to track aircraft dispersal as the region becomes more urbanized. SCAG had not previously purchased this information, instead relying on airport estimates and anecdotal data, but is doing so as an amendment to the 2003 General Aviation System Plan

SCAG: Collect and compile data for update on airport and aircraft activity data
Output: Based Aircraft Inventory
Time: Ongoing.
Cost: \$60,000

Task B Monitor Air Service Trends at Commercial Airports

Establish an Air Service Trends Monitoring program for the SCAG region. This program will purchase OAG flight data and aircraft ownership data with the objective of monitoring regional commercial air service in the region. This program will assist in monitoring the success of the aviation implementation plan.

Data would be collected on many aspects of airline service in the region. OAG would provide detailed information on the number of flights, seats available, time of day operations and fleet mix changes at all SCAG commercial airports and all city pair destinations served. Data can also be pulled for all commercial airports jointly to easily track changes in the region overall. Quarterly and annual reports will be prepared that summarize major trends in theregion.

SCAG: Collect OAG data for commercial airports
Output: Quarterly and annual reports on airline service trends
Time: Ongoing.
Cost: \$60,000

REPORT

Task C: Measurement of actual aviation activity – Monitoring of aviation demand at selected airports recommended in the system plan.

Regional Commercial Service Airports: Collect data concerning aircraft operations, passenger enplanements and air cargo tonnage on a monthly basis. SCAG will collect this data from all commercial service airports, and summarize in quarterly and annual reports.

Regional General Aviation Airports: Perform periodic measurement of airport activity at general aviation airports. The quarterly survey will request information on:

1. Military Operations – Information on number of operations at regional public-use airports.
2. Commuter Activity by passengers and aircraft operations
3. Aircraft Operations - information on the number of aircraft operations (by aircraft type, if possible).
4. Quarterly report prepared.

SCAG: **Monitor aviation activity.**

Compare documented activity with forecast demand and airport capacity. Assemble data in a form compatible with SCAG data.

OUTPUT: **Quarterly and annual airport activity report.**

TIME: **Ongoing**

Cost: **\$50,000**

3. SERVICES

Task A: Public Participation Program

Specific policy direction for the Aviation Continuous Planning Program will be provided by the SCAG's appropriate transportation policy committee, composed of regional elected officials.

Technical input on regional aviation matters, assistance in data collection and identification of new aviation issues will be provided by the Aviation Technical Advisory Committee. Membership on this committee includes regional airport representatives.

Staff will attend and actively participate in meetings of various aviation interest groups in the Los Angeles metropolitan area.

SCAG: **Sponsor the Aviation Technical Advisory Committee and participate in other meetings as necessary.**

Attend and participate in meetings related to Southern California aviation and provide expertise and/or develop materials for the groups as requested. Groups could include but are not limited to the Transportation Research Board, San Diego Regional Airport Authority and local governments.

Output: **Copies of printed materials developed for the groups. Meeting Minutes.**

Time: **Ongoing**

Cost: **\$60,000**

REPORT

The public should be kept informed with respect to all relevant findings. An aviation handout serving as the executive summary for the 2004 adopted aviation plan will be produced for elected officials, industry professionals, academics, and concerned citizens. The Aviation Technical Advisory Committee will continue to identify areas of interest.

SCAG: Produce fact sheets and handouts for elected officials, aviation industry professionals and concerned citizens.
Output: Media Releases, Aviation Plan handouts, SCAG aviation webpage
Time: Quarterly
Cost: \$60,000

Task B: Technical Assistance

Counties and other local jurisdictions will have access to SCAG staff and documents as a resource which they can utilize to keep abreast of the current status and projections for those elements of aviation activity which directly impact their planning.

When a jurisdiction decides to initiate studies such as a master plan, site selection, or aviation facility expansion, aviation staff will make appropriate data and documents available to the entity. Assistance to the sponsor in preparation of pre-applications for funds will be made available. SCAG will comply with Executive Order 12372 (Clearinghouse Review) in the review of the proposed applications.

Airport Five year Capital Improvement Plans will be collected and reviewed with SCAG surface transportation plans as required by Caltrans.

SCAG: Periodically brief the local jurisdictions on those aviation issues which impact them.
Function as a resource for sponsors and managers, FAA local air traffic control and CalTrans.
Inform the FAA and CalTrans of local concerns which impact aviation.
Output: Assistance to Airport sponsors and local jurisdictions.
Clearinghouse Project Reviews.
Airport Capital Improvement Program reviews
Time: Ongoing
Cost: \$88,000

Task C: Reports, Coordination and Management.

REPORTS

Throughout the project, various technical working papers will be prepared for review by the FAA, CalTrans, the Aviation Task Force and Aviation Technical Advisory Committee. Those products of this program which recommend changes of policy or extension of the plan into new planning periods will be submitted to the SCAG Regional Council for adoption.

REPORT

COORDINATION AND MANAGEMENT

Any updates or amendments to the Regional Aviation Plan will be conducted by SCAG. Overall project management will be the responsibility of SCAG. Airport managers, aviation interest individuals and the State of California will be asked to assist on particular elements of the work program. Work associated with this task will involve preparation for meetings, recording of minutes and distribution of working papers and pertinent data.

4 REGIONAL IMPLEMENTATION PLAN

Work on the Regional Aviation Plan will be completed by the end of 2004. The work will include institutional, financial and ground access elements for implementing the aviation element of the 2004 Regional Transportation Plan.

A study will be initiated that will develop and evaluate leading alternative governance arrangements (including performance assessments) based upon the experiences of other large metropolitan areas both in the United States and in other countries. This component will focus on areas with regional airport authorities, and evaluate the roles and performance of COGs/RTPAs relative to regional authorities. The second half of the study will examine areas which have centralized their airport and transportation planning/governance arrangements in the recent past. The focus will be on identifying and evaluating the strategies developed at both the regional and state levels to create such new governance entities. The study also will analyze other recently created regional airport and related authorities in the United States and carefully evaluate the processes by which they were created. The work will be included in the Regional Implementation Plan.

SCAG: **Refine Regional Airport Implementation Plan**
Output: **Survey of examples of regional aviation governments around the world.**
Time: **October 2004-September 2005**
Staff Cost: **\$175,000**

5 IMPERIAL COUNTY AIRPORT STUDY

Initiate an Imperial County Airport Study that would evaluate the ability of a replacement airport in Imperial County to service air passenger and air cargo demand in the SCAG region as well as San Diego County demand and The Mexicali area of Baja, Mexico.

SCAG: **Imperial County Airport Study**
Output: **Report**
Time: **October 2004-September 2005**
Staff Cost: **\$250,000**
Consultant Cost: **\$30,000**

FISCAL IMPACT

No Fiscal Impact

REPORT

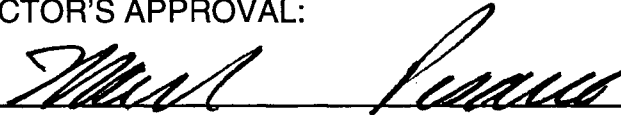
DATE: March 4, 2004

TO: Regional Council, Administration Committee

FROM: Don Rhodes, Manager, Government and Public Affairs
(213) 236-1840, rhodes@scag.ca.gov

SUBJECT: **Proposed State Legislative Briefing in Sacramento**

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve the proposed date and estimated budget for SCAG's Spring 2004 State Legislative Briefing

BACKGROUND:

The Regional Council recently adopted the 2004 Legislative Program. As part of the implementation of the Program, SCAG seeks to continue enhancing our relationships with members of the State and Federal Legislatures. SCAG is planning a legislative briefing in Sacramento this spring. The objective of this briefing is to bring together Regional Council members with state legislators from throughout the SCAG region for the purposes of informing, educating, and soliciting support for selected SCAG sponsored programs, projects, and legislation.

Proposed Date: Wednesday, April 14th
Estimated Budget: \$ 7,000
Estimated costs include airfare and ground transportation for 16 RC members and 4 SCAG staff, and a luncheon with our legislators.

BUDGET IMPACT:

Funds are available in the FY 2003-2004 General Fund Budget to support this activity.

BD # 95658

REPORT

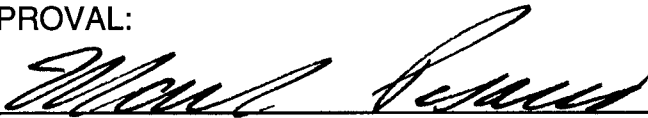
DATE: March 4, 2004

TO: Regional Council, Administration Committee

FROM: Barbara Dove, Government Affairs Analyst
(213) 236-1861, dove@scag.ca.gov

SUBJECT: **Proposed Date, Location, and Budget for
SCAG's 2004 General Assembly**

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve the proposed date, location and estimated budget for SCAG's 2004 General Assembly.

BACKGROUND:

The General Assembly (GA) is the annual meeting of the Association. The GA provides the opportunity for delegates from all member jurisdictions to gather and conduct the business of the organization. The proposed program for the day will include the regular monthly meetings of the policy committees and the Regional Council as well as the business session of the GA. The estimated budget addresses the cost of food service and audio visual support. A registration fee will be charged to help recover a portion of the costs.

Date: Thursday, May 6, 2004
Location: Downtown Los Angeles
Budget: Estimated cost is not to exceed \$15,000.

BUDGET IMPACT:

Funds have been allocated in the FY 2003-2004 General Fund Budget to support this activity.

B Dove 3/4/04
2004 GA Budget Request to RC
Doc # 95536



REPORT

DATE: March 4, 2004

TO: Administration Committee and Regional Council

FROM: Debbie Dillon, Supervising Human Resources Officer
213-236-1870 or dillon@scag.ca.gov

SUBJECT: Employee Benefits Plan - Section 132 Transportation Account

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION: Authorize Executive Director to execute a resolution to adopt an employee benefit plan for an Internal Revenue Code Section 132 - Transportation Account effective April 1, 2004.

BACKGROUND: This employee benefit plan is another type of plan with pre-tax benefits similar to other Cafeteria Plans. A Section-132 plan allows employees to use pre-tax dollars to pay work related out-of-pocket parking and commuting expenses. At the same time SCAG minimizes its payroll tax expense for Medicare taxes. This plan has two components:

Parking Plan

Employees may set aside up to \$195 per month of pre-tax money for work-related parking expenses.

Transportation Account

Employees may set aside up to \$100 per month to pay for out-of-pocket commuting expenses including mass transit and/or vanpool expenses.

SCAG's current provider of Cafeteria Plan services, CONEXIS, will also provide administration services to SCAG for the Section 312 - Transportation Account.

FISCAL IMPACT: Adopting this resolution has no fiscal impact to SCAG. The employee benefit plan administrative cost is included in the existing Cafeteria Plan administered by CONEXIS.



Certificate of Resolution
04-450-1

The undersigned President of the Regional Council for the Southern California Association of Governments hereby certifies that the following resolutions were duly adopted by the Regional Council of the Southern California Association of Governments on March 4, 2004, and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Cafeteria Plan effective April 1, 2004 presented to this meeting is hereby approved and adopted and that the proper officers of the Southern California Association of Governments are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Southern California Association of Governments shall act as soon as possible to notify the employees of the Southern California Association of Governments of the Adoption of the Cafeteria Plan by delivering each employee a copy of the summary description of the Plan in the form of the Summary Plan Description, which form is hereby approved. Regional Council hereby adopts a Section 132 Transportation Account effective as of April 1, 2004.

BE IT FURTHER RESOLVED, that the Executive Director, or in his absence, the Deputy Executive Director is hereby authorized and directed to take any and all action as may be necessary to effectuate this Resolution.

APPROVED AND ADOPTED by unanimous consent of the Regional Council at a regular meeting this 4th day of March, 2004.

Bev Perry
President, SCAG

Mark Pisano
Executive Director

Attest: _____
Karen Tachiki
Chief Counsel

000023

REPORT

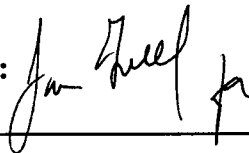
DATE: March 4, 2004

TO: Administration Committee
Regional Council

FROM: Donald Rhodes
Manager, Government Affairs
& Public Relations
(213) 236-1840, rhodes@scag.ca.gov

SUBJECT: Co-Sponsorship the California Congressional
Delegation Transportation Reception

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

It is recommended that the Regional Council authorize SCAG to co-sponsor the 2004 California Congressional Delegation Transportation Reception for an amount of \$5,800.00.

BACKGROUND:

The California Congressional Delegation along with the Authorizing and Appropriating Committee, other major transportation planning agencies including MTC will host a Reception at the APTA Legislative Conference in Washington, D.C. on Tuesday, March 9, 2004 in an effort to show a united front in presenting California's transportation funding needs and other priority projects.

COST IMPACT:

Funding is available in SCAG's Fiscal Year 2003-2004 Budget under Work Element 04-800-General Fund.



Doc: 95915
Lwj - 2/17/04



REPORT

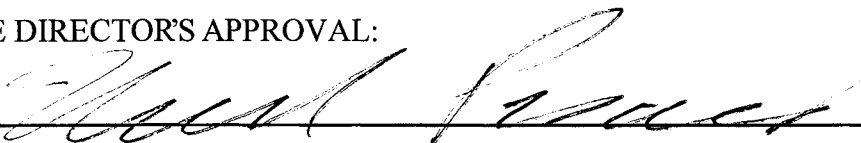
DATE: March 4, 2004

TO: Administration Committee
Regional Council

FROM: Daniel E. Griset, Sr. Regional Planner

SUBJECT: Funding for Watershed Planning

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve the proposed Cooperative Agreement (43A0154) with the Caltrans Storm Water Program (Division of Environmental Analysis).

BACKGROUND:

The funding SCAG has received from the Caltrans Storm Water Program over the past four years is now being renewed with the implementation of a new Cooperative Agreement (43A0154). The attachment (Project Schedule and Budget) describes the tasks associated with this Agreement and the funding amounts for the various tasks. The overall funding is \$200,000 and will result in payments to SCAG, as shown, both in the current Overall Work Program (OWP) of \$128,940 and in the proposed 2004-05 OWP of \$71,060.

FISCAL IMPACT:

Since this funding does not involve any match there is no fiscal or cost impact on SCAG.

DOCS #96154 v1

**Division of Environmental Analysis
Storm Water Program
Cooperative Agreement 43A0154
(Southern California Association of Governments)**

Project Schedule and Budget

Project Schedule

<u>Task</u>	<u>Due Date</u>
1. Delivery of hydrological and jurisdictional overlays for RTP projects	April 30, 2004
2. List watershed areas with proposed RTP projects and current/potential water impairments	May 31, 2004
3. Assessment of potential storm water pollution for those regionally significant RTP projects with specific locations/alignments	June 30, 2004
4. Identify storm runoff and debris flow risk areas	October 31, 2004
5. List of sites for coordinated treatment solutions	March 31, 2005
6. Project summary report	April 30, 2005

RTP = Regional Transportation Plan

Project Budget

<u>Task #</u>	<u>Staff Position</u>	<u>Hours</u>	<u>Rate</u>	<u>Overhead</u>	<u>Total Cost</u>
1.	Senior Regional Planner	225	\$39.00	\$83.17	\$27,496
	Assoc. Regional Planner	200	\$31.26	\$68.50	19,762
2.	Senior Regional Planner	250	\$39.00	\$83.17	\$30,553
	Assoc. Regional Planner	200	\$31.26	\$68.50	19,762
3.	Senior Regional Planner	200	\$39.00	\$83.17	\$24,444
	Assoc. Regional Planner	70	\$31.26	\$68.50	6,923
4.	Senior Regional Planner	200	\$39.00	\$83.17	\$24,434
	Assoc. Regional Planner	31	\$31.26	\$68.50	3,062
5.	Senior Regional Planner	175	\$39.00	\$83.17	\$21,380
	Assoc. Regional Planner	45	\$31.26	\$68.50	4,444
6.	Senior Regional Planner	125	\$39.00	\$83.17	\$15,271
	Assoc. Regional Planner	25	\$31.26	\$68.50	2,469

Total Project Budget \$200,000

"Overhead" includes fringe benefits and indirect costs (office rent, equipment, insurance, office supplies, telephone, postage, etc.)

REPORT

DATE: February 12, 2004

TO: Administration Committee
Regional Council

FROM: Sam Mehta, Contracts Manager (213) 236-1813
Email: mehta@scag.ca.gov

SUBJECT: Contracts and Purchase Orders Between \$5,000 - \$25,000

RECOMMENDED ACTION: Information Only

SUMMARY:

SCAG executed the following contract between \$5,000 and \$25,000

- Katz, Okitsu & Associates \$24,964.00
March Inland Port Ground Access Study
Funding Source: FTA

The Executive Director executed the following Purchase Order between \$5,000 and \$25,000

- Hummingbird \$13,956.67
Software Support Renewal for PCDocs
Funding Source: Indirect Overhead

BACKGROUND:

Pursuant to the recommendations from the Best Practices Contracts Committee and KMPG, the Regional Council approved the execution by the Executive Director, Purchase Orders between \$5,000 and \$25,000 and the listing of all such Contracts and purchase orders on the agenda as information only.

REPORT

DATE: February 12, 2004

TO: Administration Committee
Regional Council

FROM: Sam Mehta, Manager; Contracts (213) 236-1813
Email: Mehta@scag.ca.gov

SUBJECT: Conflict of Interest Listing

RECOMMENDED ACTION: Information Only

Listing of all agenda items involving consultants, vendors, or other groups to all members to determine whether they have a conflict

Item

3.1.2

- Cerrell Associates
Sub: - Estela Lopez Consulting
- System Metrics Group, Inc.

3.2.1

- Katz, Okitsu & Associates
- Hummingbird

Transportation and Communication Committee Meeting Summary

February 5, 2004

Item Number	Summary
Action Item 4.1	Approved Highway Task Force Recommendation to include in the RTP potential capacity enhancements on the 101 corridor, and continue study of long term needs, as referenced in the staff report.
	Approved Highway Task Force Recommendation to include in the RTP potential capacity enhancements on the 710 corridor, as referenced in the staff report, with the following revised bullet #2:
Action Item 4.2	"While additional work is in progress to identify feasible improvements in the corridor, the 2004 Regional Transportation Plan identifies existing commitments to replace the Gerald Desmond Bridge as part of the financially constrained Plan, and the need to provide the equivalent of 2 lanes of additional capacity in each direction to move goods and people throughout the corridor"
Action Item 4.3	Approved the consensus program with the following changes: Replace all references to "SR-60" with the phrase "East-West Corridor."
Info Item 5.1	Annie Nam, Senior Planner, presented an overview of the state budget proposal and the implications on the 2004 RTP Financial Plan.
Info Item 5.2	Ms. Robin Lowe, RCTC Chairperson, and Ms. Cathy Bechtel, RCTC, presented a report on the CETAP process.
Info Item 5.3	Naresh Amatya, Lead Planner, provided an update and summary of comments received thus far on the Draft RTP.
Info Item 5.4	Rich Macias, Manager of Transportation/Programming, presented an update on the RTP/Issue matrix.

Energy and Environment Committee Meeting Summary

February 5, 2004

Item Number	Summary
5.1	S. 1555 California Wild Heritage Act (Senator Boxer's bill) The Committee voted 9-5 to adopt a position to watch the bill.
6.1	Staff presented a summary of the efforts to disseminate the Draft PEIR. There was a brief discussion about the comments received to date. Staff indicated that the Final PEIR is scheduled to be approved by EEC at their March meeting, to be followed by approval by the Regional Council at their April meeting. Staff will summarize all comments received with staff responses and will send them to the Committee members prior to the March meeting for their review.
6.2.	Staff gave a brief summary of public outreach efforts for the 2004 Draft RTP and PEIR.
6.3	Staff presented the Draft 2004 RTP Environmental Justice analysis.
6.4	Staff gave a brief presentation on the conformity implications of the transportation funding shortfall.
6.5	The presentation on the Western Riverside County Habitat Conservation Efforts will be rescheduled for a future meeting. It was not received due to lack of time.
7.0	The next meeting of the Water Policy Task Force is February 12 th .
8.0	Staff reported that the Ventura County Air Pollution Control District (APCD) will take their State Implementation Plan (SIP) to the APCD Board in mid April. This schedule will put Ventura County out of conformity for a short period of time. SCAG has contacted the Ventura APCD to offer assistance so that APCD might take the SIP to their Board in March instead of April to prevent the conformity lapse for Ventura County.
9.0	Committee member Michael Feinstein suggested two potential future agenda topics: a presentation by Santa Monica city staff on the city's 30-year initiative to leave the power grid; and a proposal to change the composition and representation of the South Coast AQMD board to better represent smaller cities.

Community, Economic and Human Development Committee Meeting Summary

February 5, 2003

Item Number	Summary
3.0	The Consent Calendar was approved without discussion. The Consent Calendar included the December meeting minutes.
4.1	Regional Transportation Plan (RTP) Growth Forecast Update. Lynn Harris, Manager of Community Development, reviewed the progress to on public outreach and review for the RTP growth forecast. Ms. Harris estimated that 5,000 individuals have attended RTP meetings or workshops and that there has been significant discussion on technical and policy issues. Staff has received 13 formal written comments on the growth forecast specifically. Staff is analyzing these comments and will bring any resulting recommendations to the CEHD Committee and Regional Council. Committee members had some questions regarding attendance and types of questions posed by participants.
4.2	Regional Housing Needs Assessment (RHNA). Staff updated the committee on developments related to the next RHNA. Specifically staff reported that the recently released Governor's budget maintains an insufficient funding level for the program, and that staff is not prepared to continue preparatory work on that basis. Further, staff reported that the Statewide Housing Element Working Group is nearing completion of negotiated changes to State housing statute.
4.3	Economic Forecast Conference – Staff reported on the Seventh Annual Economic Forecast Conference, held November 13, 2003 in Newport Beach. The conference was a great success. Staff further described SCAG's track record in compiling economic forecasts over the history of the conference. Generally SCAG's employment forecasts are average 1% absolute error. This performance is in line with other comparable forecast efforts.
4.4	Housing Summit. Staff reported that a first Summit Steering Committee meeting was held. The Steering Committee consists of Councilmembers Bart Doyle, Deborah Roberston, and Paul Nowatka. The group is discussing topics, speakers, dates, and locations for the conference. At present the conference is anticipated to be held in mid to late May.
4.5	Growth Visioning Subcommittee Report – In lieu of the Chair's report, John Fregonese, consultant to the Growth Visioning effort, reviewed overall program progress to date. Mr. Fregonese expressed confidence that a final vision that is broadly supportable will be brought to the Committee on time and under budget.
5.0	Chairs Report. There was not Chair's Report
6.0	Staff Report. No report
7.0	Future Agenda Items. None
8.0	Closed Session. No Closed Session held

MEMO

DATE: March 4, 2004

TO: The Regional Council
The Community Economic and Human Development Committee (CEHD)
The Energy and Environment Committee (EEC)
The Transportation and Communications Committee (TCC)

FROM: Charlotte Eckelbecker, Government Affairs Analyst
Phone: (213) 236-1811 E-Mail: eckelbec@scag.ca.gov

SUBJECT: State and Federal Legislative Matrix

At the time of this writing on February 18, 2004, the February 20th deadline for the introduction of new bills in the California State Legislature is nearing, and with it, Government Affairs expects the last wave of new bills and constitutional amendments. To this point, approximately 250 new bills have been introduced that fall loosely under areas of interest to SCAG. The attached matrix pulls out those of particular interest for your review.

Of the legislation SCAG took policy positions on last year, only two constitutional amendments are alive: SCA 2 (Torlakson), regarding the voter threshold on local sales tax measures and smart growth planning, and SCA 7 (Murray), regarding the loan of transportation funds to the General Fund. SCAG supported the former if amended; it remains on Third Reading in the Senate. SCAG supported the latter; it remains unheard in Senate Appropriations. Because constitutional amendments are handled differently than bills, these amendments may yet advance. All other SCAG bills or amendments are dead, chaptered, or inactive.

Lastly, Government Affairs is monitoring the following federal measures, in addition to S. 1555 (Boxer), the California Wild Heritage Act, which goes before the Regional Council this month.

H. 3398

SPONSOR: McDonald (D)
TITLE: Goods Movement Program
INTRODUCED: 10/29/2003
LOCATION: House Transportation & Infrastructure Committee
SUMMARY: Amends the United States Code, to establish a goods movement program to improve the productivity, security, and safety of freight transportation gateways.
STATUS:
10/29/2003 INTRODUCED.
10/29/2003 To HOUSE Committee on TRANSPORTATION AND INFRASTRUCTURE.

S. 1072

SPONSOR: Inhofe (R)
TITLE: Funds For Federal Aid Highway Programs (SAFETEA)
INTRODUCED: 05/15/2003
LAST AMEND: 02/12/2004
LOCATION: HOUSE



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

000032

SUMMARY: Authorizes funds for Federal aid highways, highway safety programs, and transit programs, and for other purposes.

STATUS:

02/12/2004 In SENATE. Amended on SENATE floor.

02/12/2004 In SENATE. Passed SENATE. *****To HOUSE.

H. 3550

SPONSOR: Young D (R)

TITLE: Funds for Federal Highways and Highway Safety (TEALU)

INTRODUCED: 11/20/2003

LOCATION: House Transportation & Infrastructure Committee

SUMMARY: Authorizes funds for Federal aid highways, highway safety programs, and transit programs, and for other purposes.

STATUS:

11/20/2003 INTRODUCED.

11/20/2003 To HOUSE Committee on TRANSPORTATION AND INFRASTRUCTURE.

CAE#95983

000033

Bill	Summary	Latest Action
Private file: AirQuality		
CA AB 1971 Lowenthal (D)	Air Pollution: Marine Terminals Relates to requirements that each marine terminal in the state operate in a manner that does not cause the engines on trucks to idle or queue for more than 30 minutes while waiting to load or unload at the terminal. Makes several clarifying changes to those provisions regarding the application of the above requirements with respect to both idling and queuing.	02/12/2004: • INTRODUCED.
CA AB 2042 Lowenthal (D)	Ports: Port of Los Angeles: Port of Long Beach Requires the Ports of Long Beach and Los Angeles to ensure that all future growth at each port will have a zero net increase in air pollution. Requires each port to establish the baseline for air pollution in consultation with the South Coast Air Quality Management District.	02/17/2004: • INTRODUCED.
CA SB 1247 Soto (D)	Air Pollution: Reduction of Mobile Source Impact Makes legislative findings and declarations regarding the effects of emissions from gasoline and diesel-powered motor vehicles and nonroad engines on public health and the environment in the State. Declares the intent of the Legislature to consider specified principles and criteria when establishing programs to reduce and mitigate the impacts of emissions from these engines.	02/12/2004: • INTRODUCED.
Private file: EconomicDevelopment		
CA AB 1855 Maze (R)	Infrastructure and Economic Development Bank Amends the Bergeson-Peace Infrastructure and Economic Development Bank Act. Includes among criteria for project assistance a requirement that priority be given to projects consistent with specified criteria established by the bank for the Infrastructure State Revolving Fund Program.	01/29/2004: • INTRODUCED.
CA AB 1998 Dutton (R)	Real Investment in California's Economy Program Provides an exemption from sales and use taxes for the gross receipts from the sale, storage, use, or other consumption of, tangible personal property purchased by a qualified person primarily in any state of manufacturing, including the generation of electricity, processing, refining, fabricating, or recycling of property, and introduced into the process.	02/13/2004: • INTRODUCED.
CA AB 2070 Houston (R)	Sales, Use, Income and Corporation Taxes: Credit Provides a sales, use, income and corporation tax credit for investments in tangible property used in manufacturing, refining, fabricating or recycling. Allows a credit against the Personal Income Tax and the Corporation Tax for qualified property, placed in service in the State.	02/17/2004: • INTRODUCED.
CA SB 1295 Morrow (R)	Sales, Income, Use, and Corporation Taxes Provides a exemption from taxes for the gross receipts from the sale of, and the storage, use, or other consumption of , tangible personal property purchased for use by a qualified person primarily in any state engaged in a new trade or business of manufacturing, processing, refining, fabricating or recycling of property. Provides that Personal Income Tax Law and the Corporation Tax Law authorizes various credits against the taxes imposed by those laws.	02/17/2004: • INTRODUCED.
Private file: Energy		
CA AB 2006 Nunez (D)	Reliable Electric Service Act of 2004 Establishes a core and noncore model under which an electric utility's duty to serve would extend to core customers and those noncore customers that elect to receive bundled electric service from the electrical corporation. Requires electrical corporations to file an integrated resource investment plan sufficient to fulfill the utility's duty to serve. Requires the PUC to establish requirements to ensure adequate reserves of capacity are available.	02/13/2004: • INTRODUCED.

CA AB 2076 Dutton (R)	Personal Income and Corporation Taxes Allows a credit against taxes imposed by the personal income tax law and the corporation tax law, in an amount equal to 6% of the amount paid or incurred by the taxpayer during the taxable year for qualified property, used in the generation of electric power.	02/17/2004: • INTRODUCED.
CA SB 1296 Soto (D)	Bark Beetle Wood Waste Fueled Facilities Promotes investment in, and use of power generation systems that have the capability of utilizing bark beetle wood waste as fuel for electrical power generation. Prohibits such waste fueled generating facility from being charge by an electrical corporation for any exit fees or cost responsibility surcharges, or any fees for recovery of utility power cost undercollections or residual uneconomic generation charges.	02/17/2004: • INTRODUCED.
Private file: Environment		
CA AB 392 Montanez (D)	Environmental Justice and Community Transportation Provides that local agencies, nonprofit entities, metropolitan planning organizations, public universities, local transportation commissions, port authorities, airport commissions and similar entities would be authorized to apply for and receive grants for the design, construction or expansion of new transportation facilities to undertake certain environmental justice projects and transportation planning projects.	02/17/2004: • To SENATE Committee on TRANSPORTATION.
CA AB 2055 Wolk (D)	Open-Space Plan Requires a local open-space plan to include consideration of the goals and policies included in the State's Environmental Goals and Policy Report. Deletes certain obsolete references.	02/17/2004: • INTRODUCED.
CA SB 559 Ortiz (D)	Brownfields Site and Cleanup and Reuse Authorizes the Department of Toxic Substance Control to adopt guidance documents, policies and procedures to implement the Brownfield Site Cleanup and Rescue Program Act. Authorizes the department to enter into an environmental oversight agreement with any person for the department's consultation regarding, oversight of a site assessment or response action, or both, of a brownfield site. Requires a project sponsor to submit a site assessment and action plan	01/26/2004: • In SENATE. Read third time. Passed SENATE. *****To ASSEMBLY.
Private file: Housing		
CA AB 1268 Wiggins (D)	Land Use Requires, upon the revision of a land use element of a general plan to increase the amount of land designated for residential development, a city or county to consider the need for land sufficient for the community's growth over the subsequent 20-year period.	06/26/2003: • Withdrawn from SENATE Committee on RULES. • Re-referred to SENATE Committee on LOCAL GOVERNMENT.
CA AB 1970 Harman (R)	Land Use: Housing Element Authorizes a city that meets specified requirements to adopt a housing element that makes no provision for new housing or the share of regional housing needs.	02/12/2004: • INTRODUCED.
CA SB 744 Dunn (D)	Planning: Housing Requires the Department of Housing and Community Development to hear appeals of city, county or city and county decisions on applications for the construction of housing developments that meet specified affordability requirements.	01/26/2004: • In SENATE. Read third time. Passed SENATE. *****To ASSEMBLY.
CA SB 898 Burton (D)	Open Space and Agricultural Land Declares the intent of the Legislature to enact legislation that would provide long-term protection for California's productive agricultural lands and the viability of this important sector of the State economy.	06/19/2003: • To ASSEMBLY Committee on LOCAL GOVERNMENT.

Private file: LocalFinance

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CA AB 1935 Bogh (R)	Vehicle License Fees: Local Government Relates to any county or city share of vehicle license fee revenues. Includes a city or county's declaration of a local emergency during a specified period of time as a circumstance that demonstrates that a local entity will experience a hardship.	02/10/2004: • INTRODUCED.
CA ACA 5 Cogdill (R)	Local Government Finance: Property Tax Revenue Proposes a constitutional amendment to modify property tax reduction and transfer requirements, for the 2004-05 fiscal year and each fiscal year thereafter, by prohibiting the total amount allocated to a county's Educational Revenue Augmentation Fund from exceeding the applicable percentage, set forth in a specified schedule, of the total amount allocated to that fund for the 2002-03 fiscal year.	05/28/2003: • In ASSEMBLY Committee on APPROPRIATIONS: To Suspense File. • In ASSEMBLY Committee on APPROPRIATIONS: Heard, remains in Committee.
CA SB 1212 Ducheny (D)	Local Government Finance: Revenue Balancing Act Eliminates payments to counties and cities that are required under the Vehicle License Fee Law, the Property Tax Law and the Motor Vehicle Fuel Tax Law. Requires that each county and city annually receive, beginning with the 2005-06 fiscal year, a base amount determined with reference to the payments received under these provisions by these entities in the 2003-04 fiscal year, plus a share of the growth in regionwide tax base.	02/11/2004: • INTRODUCED.
CA SB 1312 Hollingsworth (R)	Historical and Cultural Resources Appropriates an unspecified sum to the Department of Parks and Recreation for allocation of the purpose of recovering, restoring, or rebuilding significant historical and cultural buildings, resources, or artifacts affected by the Southern California wildfires of 2003 in any of the affected Counties of Los Angeles, Riverside, San Bernardino, San Diego, or Ventura.	02/17/2004: • INTRODUCED.
Private file: SolidWaste		
CA AB 1873 Hancock (D)	Solid Waste: Recycling Market Development Deletes the repeal of the Recycling market Development Revolving Loan Subaccount in the Integrated Waste Management Account and continuously appropriates the funds deposited in the subaccount to the board for the purpose of providing loans for purposes of the Recycling Market Development Revolving Loan Programs.	02/03/2004: • INTRODUCED.
CA SB 537 Romero (D)	Solid Waste: Los Angeles County Sanitation Requires the Sanitation Districts of the County of Los Angeles, by July 1, 2004, to report to the Legislature on specified information relating to the design of a solid waste system planned to be developed in the jurisdiction of the districts.	01/26/2004: • In SENATE. Read third time. Passed SENATE. *****To ASSEMBLY.
Private file: Transportation		
CA AB 118 Frommer (D)	Rental Vehicle Transaction Fees Requires rental care companies to collect a specified impact fee on each rental transaction. Requires the companies to remit all fees to the State Board of Equalization to be deposited in the Transportation Congestion Relief Fund and funds to be allocated exclusively to certain construction projects at locations found to be used by a high proportion of rental cars.	01/15/2004: • In ASSEMBLY. Ordered returned to SENATE. *****To SENATE.
CA AB 775 Parra (D)	Highways: Federal Funding of Safety Projects Changes the repeal date after which time the federal transportation funds received by the State would be spent for highway purposes other than projects for bicycle and pedestrian safety and traffic calming measures in high-hazard areas. Extends the operation of provisions requiring the Department of Transportation to establish and administer a Safe Routes to School construction program and to use federal funds therefor.	02/17/2004: • To SENATE Committee on TRANSPORTATION.

CA AB 1663 Dutra (D)	Vehicle Additional Registration Fees Relates to the additional fees charged on all commercial motor vehicles for vehicle registration to extend the repeal date for such fees and to extend the fees indefinitely. Deletes certain reporting requirements of the Department of Highway Patrol relating to such fees.	02/17/2004: • To SENATE Committee on TRANSPORTATION.
CA AB 2024 Bermudez (D)	Ports: Transportation Network Requires the Secretary of the Business, Transportation and Housing Agency to prepare recommendations for statutory changes required to implement incentives for movement of port-related cargo during off-peak hours, disincentives for movement of port-related cargo during off-peak hours, mandatory hours for operation of port terminals, railroads, trucks and distribution centers, and related matters.	02/13/2004: • INTRODUCED.
CA AB 2041 Lowenthal (D)	Ports Congestion Establishes the Port Congestion Management District governed by a board consisting of 7 members appointed by, and serving indefinite terms at the pleasure of, the Secretary of Business, Transportation and Housing. Requires the Board to establish a charge for the privilege of transporting cargo by commercial motor vehicle into or out of the Port of Los Angeles or the Port of Long Beach during the hours of 8:00 a.m. to 5:00 p.m., Monday to Friday.	02/17/2004: • INTRODUCED.
CA AB 2043 Lowenthal (D)	Maritime Port Strategic Master Plan Task Force Establishes the Maritime Port Strategic Master Plan Task Force. Requires the task force to meet and compile data on certain issues relating to the growth and congestion of maritime ports. Establishes the Maritime Port Strategic Master Plan Task Force Fund. Prohibits the task force from being funded with appropriations from the General Fund.	02/17/2004: • INTRODUCED.
CA ACA 21 Bogh (R)	Motor Vehicle Fuel Sales Tax Revenue Provides for a State Constitutional Amendment that would change the vote requirement to 4/5 of the membership of each house of the Legislature in order to enact a statute suspending in whole or in part the transfer of motor vehicle fuel sales tax revenue from the General Fund to the Transportation Investment Fund.	01/07/2004: • INTRODUCED.
CA ACA 24 Dutra (D)	Transportation Investment Fund: Loans Authorizes the Legislature to loan funds in the Transportation Investment Fund to the General Fund or any other state fund or account, or to local agencies, under conditions that are similar to conditions applicable to loans of revenues under Article XIX of the California Constitution.	02/13/2004: • INTRODUCED.
CA SB 1087 Soto (D)	Highways: Safe Routes To School Construction Deletes the current repeal date of projects for the improvement of highway safety and the reduction of traffic congestion. Extends the operation of the "Safe Routes to School" construction program indefinitely.	01/22/2004: • To SENATE Committee on TRANSPORTATION.
CA SB 1236 Murray (D)	Transportation Funds States the Legislature's intent to establish priorities for the use of transportation funds.	02/12/2004: • INTRODUCED.
CA SB 1256 McClintock (R)	Safe, Reliable High-Speed Train Bond Act: Repeal Repeals all of the provisions of Chapter 697 of the Statutes of 2002, which provides for the submission of the Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century to the voters for approval at the November 2, 2004, general elections.	02/12/2004: • INTRODUCED.
CA SCA 2 Torlakson (D)	Local Government: Sales Taxes: Transportation Authorizes a county, a city and county, a local transportation authority, or a regional transportation agency, with the approval of a majority of its voters voting on the proposition, to impose a special tax for the privilege of selling tangible personal property at retail that it is otherwise authorized to impose, if the tax is imposed exclusively to fund transportation projects and services and smart growth planning.	03/13/2003: • In SENATE. Read second time. To third reading.

CA SCA 7
Murray (D)

Loans of Transportation Revenues and Funds

Proposes a Constitutional amendment that requires any loan of motor vehicle fuel and vehicle-related revenues or trust funds that is not repaid within the same fiscal year in which the loan was made, or by a date not more than 30 days after the enactment date of the Budget Bill for the subsequent fiscal year, to be repaid with interest at a specified rate.

05/29/2003:

- In SENATE Committee on APPROPRIATIONS: Not heard.

CA SCA 11
Alarcon (D)

Local Government: Transactions and Use Taxes

Authorizes a local government authorized to incur indebtedness for infrastructure projects to incur, with the approval of 55% of its voters, indebtedness in the form of general obligation bonds to fund infrastructure projects, including construction of affordable housing for persons of very low, low, and moderate income, transportation enhancement activities, acquisitions of land for open-space use, and other general infrastructure needs.

07/03/2003:

- From SENATE Committee on CONSTITUTIONAL AMENDMENTS with author's amendments.
- In SENATE. Read second time and amended. Re-referred to Committee on CONSTITUTIONAL AMENDMENTS.

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REPORT

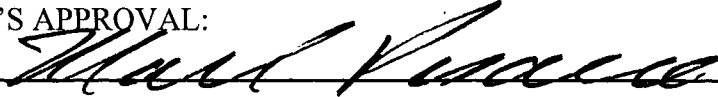
DATE: February 20, 2004

TO: Administration Committee/Regional Council

FROM: Jim Gosnell, Deputy Executive Director
(213) 236-1889, gosnell@scag.ca.gov

SUBJECT: Fiscal Year 2004-05 Draft Overall Work Program

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Release for review and comment the Draft Fiscal Year (FY) 2004-05 Overall Work Program and Budget and submit to Caltrans and other funding agencies as necessary.

BACKGROUND:

The OWP contains several sources of revenue. The major source is the Consolidated Planning Grant (CPG) which is the primary revenue used to meet SCAG's MPO requirements and address the Federal Planning Emphasis Areas (PEA's) of federal and state Departments of Transportation. There are other significant grants included (e.g. Federal Railroad Administration for Maglev and Federal Aviation Administration for aviation planning).

The Fiscal Year 2004-05 Overall Work Program (OWP) is enclosed. The Draft OWP includes the following information:

1. Prospectus – Informational material about SCAG required to be included in the OWP.
2. A detailed program narrative summary and fund source/line item budget for each work element including all grant applications.
3. A fund source summary showing the allocation of the funds by work element. (Program Revenue Table)
4. A line item budget indicating the amount for staff salaries, benefits, direct costs, consultants and subregions. (Program Expenditure Table)
5. SCAG staff allocation by job classification.
6. Appendices including unsigned copies of required certifications and assurances and the unsigned FY 2004-05 OWP resolution.

Following is a more detailed discussion of the revenue and program expenditures for the FY 2004-05 OWP.

REPORT

Revenues:

CPG	\$ 18,046,237
5313B (pass through)	\$ 777,684
Federal Other	\$ 7,143,761
State Other	\$ 158,060
TDA	\$ 667,914
Cash Match	\$ 40,269
Third Party Commitments	\$ 2,990,604
Local Other	\$ 1,423,819
TOTAL	\$ 31,248,348

Expenditures:

SCAG Operations	\$17,289,873
SCAG Consultants	\$ 1,368,000
SCAG Non-CPG	\$ 7,946,776
Subregions	\$ 694,336
Sub Consultants	\$ 597,119
Other Direct Costs	\$ 361,640
Third Party Com	\$ 2,990,604
TOTAL	\$31,248,348

** includes pass through 5313B and federal other projects*

Program

The proposed program budget is designed to accomplish the following objectives:

- To meet Federal and State transportation grant requirements for mandated products.
- To address the Federal transportation emphasis areas and planning factors.
- To address the Budget Issue Priorities established by the Regional Council (approved December 2003). Those priorities are as follows:
 - Transportation Financing
 - Good Movement
 - Aviation
 - Growth Visioning
 - Transportation System Performance
 - Air Quality
 - Transit System Performance
 - Transportation System Technology
 - Water Supply and Quality
 - Environmental Sustainability
 - Housing
 - Economic and Human Resource Development

At this time we have proposed work for SCAG and subregions. Other agencies work programs along with signed certifications and Regional Council resolution will be incorporated in the final. The draft also contains all applications that we know of which Caltrans has distribution over. The final OWP will be presented at the May 6, 2005 Administration and Regional Council meeting.

The attached document will be presented at the March 4th meeting. It is being provided here as an overview of the OWP.

SCAG FISCAL YEAR 2004-2005 OVERALL WORK PROGRAM DRAFT



MARCH 4, 2004

FY 2004 - 2005 WORK PROGRAM

- Submitted to Caltrans (on time), February 27, 2004
- The program funding is within budget
- FY 2004-05 ICAP was submitted to Caltrans (on time), February 27, 2004

OWP OBJECTIVES

- Meet Federal and State transportation related requirements and address emphasis areas
- Identify work activities and resource allocations
- Establish work schedules
- Address Regional Council priorities
- Identify who will do the work
- Coordinate transportation planning with other agencies

FHWA / FTA Planning Emphasis Areas

- Safety and Security in the Transportation Planning Process
- Integrated Planning and Environmental Processes
- Consideration of Management and Operations within Planning Processes
- State DOT Consultation with Non-Metropolitan Local Officials
- Enhancing the Technical Capacity Planning Processes

Regional Council Priorities

- Transportation Finance
- Goods Movement
- Aviation
- Growth Visioning
- Transportation System Performance
- Air Quality
- Transit System Performance
- Transportation System Technology
- Water Supply and Technology
- Environmental Sustainability
- Housing
- Economic and Human Resource Development

MAJOR ACTIVITIES

- RTP follow through
 - Finance
 - Corridors
 - Goods Movement
- Environmental Planning
- Growth Visioning
- RTIP
- Public Involvement
- Data/Analytical Capacity
- System Planning
 - Preliminary work on next Plan
- Managing & Monitoring Work

PROGRAM REVENUES FOR DETAILED WORK PROGRAM

<u>SOURCE</u>	<u>AMOUNT</u>
CPG	\$18,046,237
5313B	777,684
FEDERAL OTHER	7,143,761
STATE OTHER	<u>158,060</u>
	Subtotal: \$26,125,742
<u>MATCH</u>	
TDA	\$667,914
CASH MATCH	40,269
THIRD PARTY COMMITMENTS	2,990,604
LOCAL OTHER	<u>1,423,819</u>
	Subtotal: \$5,122,606
GRAND TOTAL	\$31,248,348

FY 2004 - 2005 WORK ELEMENTS

<u>CPG</u>	<u>BUDGET*</u>
• System Planning	\$965,601
• Transportation Finance	407,888
• Environmental Planning	1,378,276
• RTIP	886,567
• Data	1,982,181
• GIS	1,101,733
• Growth Visioning Implementation	2,347,136
• Regional Forecasting & Policy Analysis	1,392,183
• Corridor Planning	606,060

* Includes match

FY 2004 - 2005 WORK ELEMENTS cont.

<u>CPG cont.</u>	<u>BUDGET*</u>
• Modeling	\$3,061,070
• Performance & Assessment Monitoring	636,552
• Public Information & Involvement	1,223,098
• Air Quality Planning & Conformity	1,234,878
• Security	183,518
• OWP Development & Monitoring	1,567,438
• Goods Movement	1,261,547
• Transit	498,619
* Includes Match	Subtotal: \$20,734,345

FY 2004 - 2005 WORK ELEMENTS cont.

<u>5313B</u>	<u>BUDGET*</u>
• Transit Security Management Training	\$7,343
• Inter-Regional Rail Study	338,502
• Partner Transit Health Services	134,850
• Transit Security Management Training	56,479
• Ontario International Ground Access	150,000
• LADOT Training	41,000
• Chino-Ontario Community Transportation Plan	80,666
• Transit Village Plan-Palmdale	57,211
• Internship/Training Transit Planning	<u>56,478</u>
* Includes Match	Subtotal: \$922,529

FY 2004 - 2005 WORK ELEMENTS cont.

OTHER FEDERAL

BUDGET*

- Aviation \$2,121,111
- I-15 Corridor Study (ISTEA) 500,000
- MAGLEV 3,500,000
- ITS 3,304,303

Subtotal: \$9,425,414

STATE

- Regional Energy Efficiency \$15,000
- Bicycle & Pedestrian Safety Program 80,000
- Watershed Planning 71,060

Subtotal: \$166,060

* Includes Match

GRAND TOTAL \$31,248,348

SUBREGIONAL PROGRAM

With the RTP completed, the subregional program was given greater flexibility for project proposals.

Each subregion was asked to submit proposals based on the Regional Council priorities that would address the critical issues within their subregion.

Next year subregional work will be targeted to specific areas to assist SCAG in completing our mandated programs.

Subregional Allocation

• Arroyo Verdugo	\$81,000
• City of LA	\$215,000
• Coachella Valley	\$72,900
• Gateway Cities	\$150,000
• Imperial Valley	\$79,634
• LA County*	0
• Las Virgenes / Malibu*	0
• North LA	\$49,590

*no proposals received

Subregional Allocation cont.

• Orange	\$250,000
• San Bernardino*	\$28,240
• San Gabriel Valley	\$111,296
• South Bay	\$125,000
• Ventura	\$70,000
• Western Riverside	\$128,161
• Westside Cities	<u>\$56,478</u>

Total (includes match) \$1,413,299

*no funds requested; requested projects for SCAG program ; funds for SCAG continuing project

WHO WILL DO THE WORK

SCAG*	\$17,289,873
SCAG CONSULTANT	1,368,000
SCAG PASS THROUGH	7,946,776
SUBREGIONS	694,336
SUBREGIONAL CONSULTANTS	597,119
OTHER DIRECT COSTS	361,640
THIRD PARTY COMMITMENTS (Match)	<u>2,990,604</u>
GRAND TOTAL	\$31,248,348

** Includes CPG and other grant programs.*

SCAG Operations

- Reduced staff due to attrition
- PERS increase from 3% to 10%
- Hardware / Software Upgrades

FY 2003 - 2004 CARRYOVER INCLUDED IN FY 2004 - 2005 OWP

CPG

SCAG	\$352,349
SUBREGIONS	\$225,634

SPECIAL GRANTS \$9,792,716

(Multi-Year Projects)

FY 2004 - 2005 WORK PROGRAM GRANT APPLICATIONS

- The OWP includes 21 project proposals
- Grant applications total \$4,957,766
 - SP&R \$700,000
 - 5313B 2,636,223
 - State Other 500,000
 - Third Party Commitments 428,504
 - Local Other 693,039

SCHEDULE

<input checked="" type="checkbox"/>	Approval of FY 2004-05 Priorities	December 4
<input checked="" type="checkbox"/>	Project proposals due from subregions	January 5
<input checked="" type="checkbox"/>	Submit draft OWP to Caltrans	February 27
<input type="checkbox"/>	Regional Council releases draft	March 4
<input type="checkbox"/>	30 day review closes, all comments due	April 4
<input type="checkbox"/>	IPG meeting	April 21
<input type="checkbox"/>	Transmit final OWP to Caltrans (subject to RC May 6 action)	May 1 (state imposed deadline)
<input type="checkbox"/>	Regional Council action on final OWP	May 6
<input type="checkbox"/>	Receive approvals of FY 04-05 OWP	June
<input type="checkbox"/>	FY 04-05 OWP budget begins*	July 1

REPORT

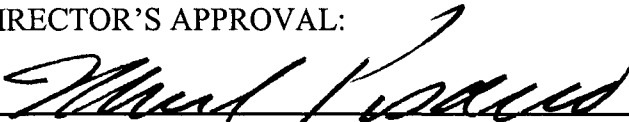
DATE: March 4, 2004

TO: Administration Committee and Regional Council

FROM: Bert Becker, CFO
(213) 236-1960, becker@scag.ca.gov

SUBJECT: Fiscal Year 2004-2005 General Fund Budget and Dues Schedule

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Evaluate the alternatives outlined in this letter and Approve a General Fund Budget and Fiscal Year 2004-2005 Dues Schedule and forward to General Assembly.

BACKGROUND:

SCAG's agency wide budget is composed principally of two major items, the Overall Work Program (OWP) and the General Fund Budget. The OWP relates primarily to SCAG's principal grant, the Consolidated Planning Grant (CPG), which is administered by Caltrans. This grant contributes about 75% of SCAG's agency wide budget. The grant is a reimbursement program, that is, first SCAG pays appropriate expenses and then is reimbursed by Caltrans. Under the CPG program about \$1,350,000 per month is expended. In order to have the cash available to pay these monthly expenses, SCAG utilizes a Line of Credit. Thus, SCAG is effectively borrowing money under the Line of Credit for the time period between the invoice submission and reimbursement by Caltrans. That reimbursement process can take up to 35 days. Our bank charges an interest rate of 3.2% for this, and the total cost of interest payments in FY 02-03 was \$125,421. This interest expense must be funded from the General Fund. In addition, in order to expedite the Caltrans reimbursement process, SCAG has also paid a total of \$115,358 in Rapid Pay fees. Those fees must also come from the General Fund.

However, as reported at the February Regional Council meeting, SCAG's improved cash flow position has resulted in interest payments to the Bank of the West of almost \$40,000 for the first six months of this year, which is a 54% reduction from the same period of the previous year.

This reduction can be attributed to three factors.

- Improved cash management and billing practices
- Elimination of Rideshare, and Fee For Service programs, both of which had reimbursement delays
- Regional Council actions to conserve use of General Funds

The combination of these factors has resulted in a reduction in both interest expense and Rapid Pay fees to Caltrans. An extension from 45 to 60 days to repay the Line of Credit advances has allowed SCAG to eliminate the Caltrans Rapid Pay program and will result in savings of about \$35,000-\$45,000 annually. Additionally, the Regional Council has done an excellent job of reducing General Fund expenses. Projected expenses in the current fiscal year are \$883,564 a 40% reduction compared with three years earlier.

The Proposed General Fund Budget

The proposed budget substantially maintains the current activities funded by the General Fund. However, as discussed above, due to improved cash management and position, the proposed budget includes interest expense of \$250,000, which is \$45,000 less than the amount budgeted for interest and Rapid Pay in Fiscal Year 2003-2004.

The proposed Fiscal Year 2004-2005 budget proposes generally the same line item budget as the current year except as follows:

- Many of SCAG's capital assets are fully depreciated, thus recovery from depreciation will be less in the upcoming year. Correspondingly, the recommended budget includes an increase for replacement equipment.
- Two line items, RC Special Projects and Internal legislative have reduced budgets, representing roughly the level of anticipated expenditures in FY 2003-2004.
- The proposed budget contains a \$10,000 line item for membership dues. A recent Caltrans audit concluded that the lobbying portion of dues paid to organization such as NARC are ineligible indirect costs and must be paid for from the General Fund.

Alternatives For Dues Adjustments

Alternative 1: An automatic CPI adjustment in dues was adopted by the Regional Council and General Assembly (GA) in 2001. The RC and GA actions called for "A member dues increase with an annual Consumer Price Index adjustment with a minimum increase of 1% effective July 1, 2001." A proposed budget reflecting the 1.8 per cent increase is attached for your information. The impact of the smaller dues increase would not require a reduction in General Fund line items, but would reduce the amount of surplus funds available for working capital and extend the use of the Line of Credit.

Alternative 2: The Finance Plan adopted by the Regional Council in 2002, noted that staff would recommend an increase in the annual dues of 10% for fiscal years 2004 and 2005. The Regional Council and the General Assembly adopted the 10% increase for fiscal year 2004. Those additional funds have also assisted SCAG's efforts to manage cash flow issues. A proposed budget reflecting a 10% increase is also attached for your information.

Page 3

Alternative 3: There is substantial uncertainty in city and county budgets in light of the State's significant budget issues, therefore the Regional Council and the General Assembly could adopt the larger dues increase but in accordance with the Bylaws, the Regional Council could defer or reduce the payment for a one year period of time.

D. Salcido – 02/18/04
DOCS#95938

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
GENERAL FUND BUDGET
PROPOSED FOR THE YEAR ENDING JUNE 30, 2005

					1.8%	
					Increase	
	(A)	(B)	(C)	(C) - (A)		
	APPROVED	ACTUAL	PROJECTED	PROPOSED	INCREASE	
	BUDGET	SIX MOS	ACTUAL	BUDGET	(DECREASE)	
SOURCES:	FY2003-04	AT DEC. 31	FY2003-04	FY2004-05	BUDGET	
Membership Dues						
Counties	\$ 247,100	\$ 245,286	\$ 245,286	\$ 243,279	\$ (3,821)	
Cities	1,020,600	989,093	989,093	1,044,247	23,647	
Commissions	16,500	50,000	50,000	55,000	38,500	
	1,284,200	1,284,379	1,284,379	1,342,526	58,326	
Less: Provision for unpaid dues	(50,000)	(33,420)	(33,420)	(50,000)	-	
Subtotal	1,234,200	1,250,959	1,250,959	1,292,526	58,326	
All other revenues:						
capital outlay recovery	341,339	175,800	351,600	117,700	(223,639)	(1)
Interest & Other Income	32,500	10,000	20,000	20,000	(12,500)	
Subtotal	373,839	185,800	371,600	137,700	(236,139)	
TOTAL	1,608,039	1,436,759	1,622,559	1,430,226	(177,813)	
APPLICATIONS:						
RC Member Stipends	130,000	57,450	130,000	130,000	-	
RC Special Projects	82,300	9,500	30,000	49,000	(33,300)	(2)
RC AMPO Officer Expenses	3,200	1,414	3,200	1,000	(2,200)	
RC NARC Officer Expenses	4,500	-	4,500	-	(4,500)	
					-	
RC Meetings	20,000	7,779	20,000	20,000	-	
RC Travel	20,000	12,581	20,000	20,000	-	
RC Retreat	15,000	-	15,000	15,000	-	
RC General Assembly	10,000	-	10,000	10,000	-	
Subtotal	285,000	88,724	232,700	245,000	(40,000)	
External Legislative	280,000	93,455	280,000	280,000	-	
Internal Legislative	40,000	9,154	25,000	30,000	(10,000)	(2)
Capital outlay	25,000	-	-	100,000	75,000	(3)
Interest on Bank Line of Credit	160,000	31,829	200,000	250,000	90,000	
Fees paid to Caltrans	135,000	51,371	56,000	2,000	(133,000)	
Legal Fees - Litigation	200,000	18,368	50,000	200,000	-	
Program adjustments	10,000	9,638	10,000	10,000	-	
Membership Dues	-	11,985	11,985	10,000	10,000	(4)
Other	-	17,879	17,879	-	-	
Subtotal	850,000	243,679	650,864	882,000	32,000	
TOTAL	1,135,000	332,403	883,564	1,127,000	(8,000)	
GF RESERVE INCREASE:						
DUE TO LOC REDUCTION	55,000	55,000	55,000	55,000	-	
DUE TO OPERATIONS	\$ 418,039	\$ 1,049,356	\$ 683,995	\$ 248,226	\$ (169,813)	
(1)	Many existing assets are now fully depreciated					
(2)	Proposed budget consistent with FY 2003-2004 actual experience					
(3)	Increase to replace existing equipment					
(4)	Pay for portion of existing SCAG memberships/dues relating to lobbying expense					

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS
GENERAL FUND BUDGET
PROPOSED FOR THE YEAR ENDING JUNE 30, 2005

					10.0%	
					Increase	
	(A)	(B)	(C)	(C) - (A)		
	APPROVED	ACTUAL	PROJECTED	PROPOSED	INCREASE	
	BUDGET	SIX MOS	ACTUAL	BUDGET	(DECREASE)	
SOURCES:	FY2003-04	AT DEC. 31	FY2003-04	FY2004-05	BUDGET	
Membership Dues						
Counties	\$ 247,100	\$ 245,286	\$ 245,286	\$ 256,863	\$ 9,763	
Cities	1,020,600	989,093	989,093	1,134,368	113,768	
Commissions	16,500	50,000	50,000	55,000	38,500	
	1,284,200	1,284,379	1,284,379	1,446,231	162,031	
Less: Provision for unpaid dues	(50,000)	(33,420)	(33,420)	(50,000)	-	
Subtotal	1,234,200	1,250,959	1,250,959	1,396,231	162,031	
All other revenues:						
capital outlay recovery	341,339	175,800	351,600	117,700	(223,639)	(1)
Interest & Other Income	32,500	10,000	20,000	20,000	(12,500)	
Subtotal	373,839	185,800	371,600	137,700	(236,139)	
TOTAL	1,608,039	1,436,759	1,622,559	1,533,931	(74,108)	
APPLICATIONS:						
RC Member Stipends	130,000	57,450	130,000	130,000	-	
RC Special Projects	82,300	9,500	30,000	49,000	(33,300)	(2)
RC AMPO Officer Expenses	3,200	1,414	3,200	1,000	(2,200)	
RC NARC Officer Expenses	4,500	-	4,500	-	(4,500)	
					-	
RC Meetings	20,000	7,779	20,000	20,000	-	
RC Travel	20,000	12,581	20,000	20,000	-	
RC Retreat	15,000	-	15,000	15,000	-	
RC General Assembly	10,000	-	10,000	10,000	-	
Subtotal	285,000	88,724	232,700	245,000	(40,000)	
External Legislative	280,000	93,455	280,000	280,000	-	
Internal Legislative	40,000	9,154	25,000	30,000	(10,000)	(2)
Capital outlay	25,000	-	-	100,000	75,000	(3)
Interest on Bank Line of Credit	160,000	31,829	200,000	250,000	90,000	
Fees paid to Caltrans	135,000	51,371	56,000	2,000	(133,000)	
Legal Fees - Litigation	200,000	18,368	50,000	200,000	-	
Program adjustments	10,000	9,638	10,000	10,000	-	
Membership Dues	-	11,985	11,985	10,000	10,000	(4)
Other	-	17,879	17,879	-	-	
Subtotal	850,000	243,679	650,864	882,000	32,000	
TOTAL	1,135,000	332,403	883,564	1,127,000	(8,000)	
GF RESERVE INCREASE:						
DUE TO LOC REDUCTION	55,000	55,000	55,000	55,000	-	
DUE TO OPERATIONS	\$ 418,039	\$ 1,049,356	\$ 683,995	\$ 351,931	\$ (66,108)	
(1) Many existing assets are now fully depreciated						
(2) Proposed budget consistent with FY 2003-2004 actual experience						
(3) Increase to replace existing equipment						
(4) Pay for portion of existing SCAG memberships/dues relating to lobbying expense						

Current Proposed Dues under two scenarios

	FY 03-04		FY 04-05		FY 04-05	
	DUES		DUES	Net	DUES	Net
			1.8% Incr	Incr	10% Incr	Incr
COUNTIES						
IMPERIAL	5,831		5,746	(85) (1)	5,964	133
LOS ANGELES	107,567		109,551	1,984	116,796	9,229
ORANGE	32,601		28,194	(4,407) (1)	28,505	(4,096) (1)
RIVERSIDE	47,240		47,225	(15) (1)	50,357	3,117
SAN BERNARDINO	35,462		35,870	408	37,898	2,436
VENTURA	16,585		16,693	108	17,343	758
TOTAL	245,286		243,279	(2,007)	256,863	11,577
CITIES						
ADELANTO	1,597		1,627	30	1,761	164
AGOURA HILLS	1,764		1,808	44	1,959	195
ALHAMBRA	6,654		6,832	178	7,447	793
ALISO VIEJO	-		-	-	-	-
ANAHEIM	24,096		24,758	662	27,091	2,995
APPLE VALLEY	4,577		4,687	110	5,095	518
ARCADIA	4,345		4,450	105	4,834	489
ARTESIA	1,421		1,458	37	1,575	154
AVALON	332		337	5	360	28
AZUSA	3,760		3,853	93	4,178	418
BALDWIN PARK	6,013		6,166	153	6,717	704
BANNING	-		-	-	-	-
BARSTOW	1,841		1,887	46	2,046	205
BEAUMONT	1,200		1,232	32	1,327	127
BELL	3,151		3,220	69	3,484	333
BELLFLOWER	5,792		5,940	148	6,469	677
BELL GARDENS	3,670		3,762	92	4,079	409
BEVERLY HILLS	2,942		3,017	75	3,262	320
BIG BEAR LAKE	509		518	9	558	49
BLYTHE	-		-	-	-	-
BRADBURY	166		168	2	174	8
BRAWLEY	1,808		1,910	102	2,070	262
BREA	3,130		3,198	68	3,460	330
BUENA PARK	6,079		6,234	155	6,791	712
BURBANK	7,987		8,188	201	8,911	924
CALABASAS	1,708		1,751	43	1,897	189
CALEXICO	2,699		2,757	58	2,976	277
CALIMESA	608		620	12	669	61
CALIPATRIA	630		642	12	695	65
CAMARILLO	4,687		4,800	113	5,218	531
CANYON LAKE	-		-	-	-	-
CARSON	7,063		7,250	187	7,906	843
CATHEDRAL CITY	3,771		3,864	93	4,191	420
CERRITOS	4,256		4,360	104	4,735	479
CHINO	5,394		5,523	129	6,011	617
CHINO HILLS	5,549		5,692	143	6,197	648
CLAREMONT	2,997		3,074	77	3,323	326
COACHELLA	2,356		2,408	52	2,593	237
COLTON	3,970		4,078	108	4,425	455
COMMERCE	1,167		1,187	20	1,278	111
COMPTON	7,217		7,396	179	8,067	850
CORONA	10,230		10,502	272	11,450	1,220
COSTA MESA	-		-	-	-	-
COVINA	3,870		3,965	95	4,302	432
CUDAHY	2,257		2,306	49	2,482	225
CULVER CITY	3,284		3,366	82	3,646	362
CYPRESS	3,792		3,886	94	4,215	423
DANA POINT	-		-	-	-	-
DESERT HOT SPRINGS	1,443		1,469	26	1,588	145
(1) The county dues will decrease slightly. This is because county dues are based on unincorporated population, which has declined in some cases.						

Current Proposed Dues under two scenarios

	FY 03-04	FY 04-05		FY 04-05	
	DUES	DUES	Net	DUES	Net
		1.8% Incr	Incr	10% Incr	Incr
DIAMOND BAR	4,588	4,699	111	5,107	519
DOWNEY	8,484	8,696	212	9,469	985
DUARTE	1,797	1,841	44	1,996	199
EL CENTRO	3,196	3,344	148	3,621	425
EL MONTE	9,191	9,430	239	10,274	1,083
EL SEGUNDO	1,410	1,436	26	1,550	140
FILLMORE	1,267	1,299	32	1,402	135
FONTANA	10,837	11,123	286	12,131	1,294
FOUNTAIN VALLEY	-	-	-	-	-
FULLERTON	-	-	-	-	-
GARDEN GROVE	12,506	12,838	332	14,013	1,507
GARDENA	4,654	4,778	124	5,194	540
GLENDALE	14,781	15,175	394	16,576	1,795
GLENDORA	4,069	4,157	88	4,512	443
GRAND TERRACE	1,089	1,108	19	1,191	102
HAWAIIAN GARDENS	1,333	1,356	23	1,463	130
HAWTHORNE	6,544	6,719	175	7,324	780
HEMET	4,809	4,924	115	5,355	546
HERMOSA BEACH	1,587	1,627	40	1,761	174
HESPERIA	-	-	-	-	-
HIDDEN HILLS	244	246	2	261	17
HIGHLAND	3,781	3,875	94	4,203	422
HOLTVILLE	497	518	21	558	61
HUNTINGTON BEACH	14,384	14,768	384	16,130	1,746
HUNTINGTON PARK	4,931	5,048	117	5,491	560
IMPERIAL	686	698	12	756	70
INDIAN WELLS	409	416	7	447	38
INDIO	4,268	4,371	103	4,748	480
INDUSTRY	155	157	2	162	7
INGLEWOOD	8,849	9,069	220	9,877	1,028
IRVINE	12,163	12,488	325	13,630	1,467
IRWINDALE	199	202	3	211	12
LA CANADA FLINTRIDGE	1,719	1,762	43	1,909	190
LA HABRA	4,732	4,857	125	5,280	548
LA HABRA HEIGHTS	520	529	9	570	50
LA MIRADA	3,881	3,977	96	4,314	433
LA PALMA	1,355	1,390	35	1,501	146
LA PUENTE	-	-	-	-	-
LA QUINTA	2,610	2,667	57	2,877	267
LA VERNE	2,776	2,848	72	3,076	300
LAGUNA BEACH	1,951	2,000	49	2,169	218
LAGUNA HILLS	-	-	-	-	-
LAGUNA NIGUEL	5,008	5,128	120	5,577	569
LAGUNA WOODS	-	-	-	-	-
LAKE ELSINORE	2,787	2,848	61	3,076	289
LAKE FOREST	5,847	5,997	150	6,531	684
LAKEWOOD	6,201	6,358	157	6,927	726
LANCASTER	9,479	9,724	245	10,595	1,116
LAWNDALE	2,776	2,837	61	3,063	287
LOMA LINDA	1,642	1,684	42	1,822	180
LOMITA	1,698	1,729	31	1,872	174
LONG BEACH	34,039	34,972	933	38,298	4,259
LOS ALAMITOS	1,067	1,085	18	1,166	99
LOS ANGELES	253,554	257,511	3,957	278,254	24,700
LYNWOOD	5,527	5,670	143	6,172	645
MALIBU	1,167	1,198	31	1,291	124
MANHATTAN BEACH	3,008	3,085	77	3,335	327
MAYWOOD	2,522	2,576	54	2,778	256
MISSION VIEJO	-	-	-	-	-
MONROVIA	3,162	3,231	69	3,497	335
MONTCLAIR	2,876	2,938	62	3,175	299
MONTEBELLO	4,974	5,105	131	5,553	579
MONTEREY PARK	4,886	5,015	129	5,454	568
MOORPARK	2,887	2,961	74	3,200	313
MORENO VALLEY	11,146	11,439	293	12,478	1,332

Current Proposed Dues under two scenarios

	FY 03-04		FY 04-05		FY 04-05	
	DUES		DUES	Net	DUES	Net
			1.8% Incr	Incr	10% Incr	Incr
MURRIETA	4,444		5,477	1,033	5,962	1,518
NEEDLES	465		472	7	509	44
NEWPORT BEACH	6,035		6,188	153	6,741	706
NORCO	2,246		2,295	49	2,469	223
NORWALK	8,274		8,482	208	9,233	959
OJAI	653		664	11	719	66
ONTARIO	12,218		12,533	315	13,679	1,461
ORANGE	-		-	-	-	-
OXNARD	13,334		13,697	363	14,954	1,620
PALM DESERT	3,539		3,627	88	3,930	391
PALM SPRINGS	3,550		3,627	77	3,930	380
PALMDALE	9,556		9,802	246	10,682	1,126
PALOS VERDES ESTATES	-		-	-	-	-
PARAMOUNT	4,466		4,575	109	4,971	505
PASADENA	10,594		10,864	270	11,846	1,252
PERRIS	-		-	-	-	-
PICO RIVERA	5,063		5,196	133	5,652	589
PLACENTIA	3,903		3,999	96	4,339	436
POMONA	11,577		11,891	314	12,973	1,396
PORT HUENEME	1,764		1,830	66	1,984	220
RANCHO CUCAMONGA	10,904		11,191	287	12,205	1,301
RANCHO MIRAGE	1,288		1,311	23	1,414	126
RANCHO PALOS VERDES	3,461		3,547	86	3,844	383
REDLANDS	5,174		5,309	135	5,775	601
REDONDO BEACH	5,107		5,229	122	5,689	582
RIALTO	7,185		7,374	189	8,042	857
RIVERSIDE	19,720		20,254	534	22,149	2,429
ROLLING HILLS	233		235	2	249	16
ROLLING HILLS ESTATES	653		675	22	732	79
ROSEMEAD	4,378		4,484	106	4,871	493
SAN BERNARDINO	14,185		14,565	380	15,908	1,723
SAN BUENAVENTURA	7,965		8,166	201	8,886	921
SAN CLEMENTE	4,699		4,823	124	5,243	544
SAN DIMAS	3,020		3,096	76	3,349	329
SAN FERNANDO	1,940		1,988	48	2,157	217
SAN GABRIEL	3,372		3,457	85	3,745	373
SAN JACINTO	-		-	-	-	-
SAN JUAN CAPISTRANO	-		-	-	-	-
SAN MARINO	1,178		1,210	32	1,303	125
SANTA ANA	-		-	-	-	-
SANTA CLARITA	12,019		12,342	323	13,468	1,449
SANTA FE SPRINGS	1,432		1,525	93	1,650	218
SANTA MONICA	6,677		6,854	177	7,472	795
SANTA PAULA	2,499		2,589	90	2,791	292
SEAL BEACH	1,974		2,022	48	2,195	221
SIERRA MADRE	1,012		1,029	17	1,104	92
SIGNAL HILL	968		984	16	1,055	87
SIMI VALLEY	8,893		9,125	232	9,939	1,046
SOUTH EL MONTE	1,764		1,808	44	1,959	195
SOUTH GATE	7,688		7,883	195	8,577	889
SOUTH PASADENA	2,246		2,295	49	2,469	223
STANTON	-		-	-	-	-
TEMECULA	5,693		5,838	145	6,358	665
TEMPLE CITY	-		-	-	-	-
THOUSAND OAKS	9,335		9,576	241	10,434	1,099
TORRANCE	10,749		11,021	272	12,020	1,271
TUSTIN	5,328		5,466	138	5,949	621
TWENTYNINE PALMS	2,246		2,464	218	2,655	409
UPLAND	5,472		5,613	141	6,110	638
VERNON	-		-	-	-	-
VICTORVILLE	5,516		5,658	142	6,160	644
VILLA PARK	-		-	-	-	-
WALNUT	2,677		2,735	58	2,952	275
WEST COVINA	8,396		8,617	221	9,382	986
WEST HOLLYWOOD	3,085		3,153	68	3,410	325


Current Proposed Dues under two scenarios

	FY 03-04		FY 04-05			FY 04-05		
	DUES		DUES	Net		DUES	Net	
			1.8% Incr	Incr		10% Incr	Incr	
WESTLAKE VILLAGE	707		721	14		782	75	
WESTMINSTER	-		-	-		-	-	
WESTMORELAND	255		258	3		274	19	
WHITTIER	6,477		6,652	175		7,250	773	
YORBA LINDA	4,842		4,959	117		5,392	550	
YUCAIPA	3,638		3,729	91		4,042	404	
YUCCA VALLEY	1,487		1,525	38		1,650	163	
TOTAL	1,019,505		1,044,247	24,742		1,134,368	114,863	
GRAND TOTAL	1,264,791		1,287,526	22,735		1,391,231	126,440	

REPORT

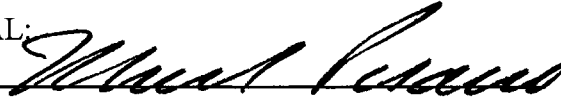
DATE: February 12, 2004

TO: Administration Committee and Regional Council

FROM: Charlie Wagner, Acting Manager of Finance 
(213) 236-1817, wagner@scag.ca.gov

SUBJECT: Proposed Revised Fringe Benefit and Indirect Cost in the Agency Wide Budget for Fiscal Year 03-04

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve adjustments in Fringe Benefit and Indirect Cost categories in the Agency Wide Budget.

BACKGROUND:

Attached for your consideration are revised line item budgets for SCAG's FY 03-04 Fringe, Indirect and Agency Wide Budgets.

Budget Amendment 1 (B.A. 1) was approved by the Regional Council at its November, 2003 meeting and forwarded to Caltrans for approval. As stated in the B.A. 1 staff memo and presentation, one of the goals of B.A. 1 was to increase the Fringe Benefit budget to account for increases in Workmen's Compensation Insurance, Unemployment costs and additional PERS costs (employers share).

Because our Indirect Cost Allocation Plan (ICAP) requires us to multiply OWP salaries and fringe benefits times the approved ICAP rate of 109%, BA 1 also automatically included increases for the indirect cost set aside in each OWP work element. The sum of these set asides are greater than anticipated IC costs in the current fiscal year and results in a reserve being created in the IC budget. Any unexpended reserves will go into carryover for next fiscal year.

Staff seeks approval to modify the line item budgets in the Fringe Benefit and Indirect Cost budgets to reflect the approved overall increases and to re-allocate individual budget line items in accordance with actual expenditure trends so far this year.

Summary of Changes:

1 - Fringe Benefit Budget

We are proposing modest increases and decreases in most line items to reflect actual expenditures. However, the two most significant changes are in the PERS line item and the Workers Comp / Unemployment line item to reflect increased costs.

2 - Indirect Cost Budget

In the IC budget, we are only recommending selected individual line item increases to reflect our anticipated increased fringe benefit and temporary help increases. These are offset by other proposed reductions. The total of the proposed Indirect Budget will remain the same.

D. Salcido - 02/18/04
DOCS #96065

Proposed changes to Fringe Benefit, Indirect
Cost budgets for Fiscal Year 2003-2004

Proposed Revised FY 03-04 Fringe and IC Budgets

Fringe benefit Budget	Current Budget	YTD Thru January	Proposed Revised Budget
9001 ALL STAFF	1,217,471	708,003	1,217,471
60001 VACATION LEAVE	-	71,440	-
60002 SICK LEAVE	-	-	-
60020 SICK LEAVE BUYBACK	-	(8,543)	-
60100 SEVERANCE/VAC REBATE	-	58,719	-
60110 RETIREMENT-PERS	628,221	497,658	860,000
60200 HEALTH INS.	755,424	402,434	700,000
60210 DENTAL INS.	81,000	52,782	92,000
60220 VISION INS.	28,477	16,349	30,000
60225 LIFE INSURANCE	127,300	57,407	100,000
60230 MED/DEN REBATE	232,776	164,771	285,000
60240 MEDICARE TX EMPLRS	130,280	64,814	115,000
60300 TUITION REIMBURSEMENT	10,000	60	10,000
60310 BUS PASSES	55,665	14,260	55,665
60320 CARPOOL REIMBURSEMENT	5,000	1,960	11,609
60330 BUS PASS-TAXABLE	34,335	24,807	43,000
60400 UNEMP/WORKCOMP IN	240,000	462,525	500,000
60410 MISC. EMP. BENE	25,000	-	-
60415 SCAG 457 MATCH	61,000	31,576	65,000
60450 BENEFITS ADMIN FEES	4,000	1,664	8,000
Total, Fringe Benefit Budget	3,635,949	2,622,686	4,092,745
Indirect Cost Budget			-
9001 ALL STAFF	2,660,589	1,400,840	2,500,589
9901 FRINGE BENEFIT BRDN	1,210,879	865,256	1,400,556
9910 FRINGE BENEFITS	33,477	-	-
54300 SCAG CONSULTANT	380,000	94,297	300,000
54340 LEGAL	210,000	75,670	200,000
54350 PROFESSIONAL SVC	505,900	265,789	505,900
55200 INTERNET ACCESS FEE	6,000	978	6,000
55210 SOFTWARE SUPPORT	102,000	66,919	102,000
55220 HARDWARE SUPPORT	42,000	31,771	42,000
55270 CSC SOFTWARE PURCH	60,000	17,584	60,000
55400 OFFICE RENT 818-OFFI	1,300,000	792,445	1,300,000
55410 OFFICE RENT SATELLIT	36,000	20,119	36,000
55420 EQUIPMENT LEASES	356,200	185,895	340,000
55430 EQUIP REPAIR-MAINT	24,000	8,026	24,000
55440 INSURANCE	230,000	229,857	230,000
55441 PAYROLL PROC - ADP	23,000	15,233	23,000
55510 OFFICE SUPPLIES	90,000	57,616	90,000
55530 TELEPHONE	110,000	40,148	80,000
55540 POSTAGE	112,500	41,323	80,000
55600 SCAG MEMBERSHIPS	82,500	50,723	60,000
55620 RESRCE MATER/SUBSC	21,600	5,535	21,600
55700 DEP - FURN & FIXTURE	31,623	19,021	31,623
55710 DEPRECIATION - COMP	359,716	205,023	359,716
55800 RECRUITMENT NOTICE	20,000	3,006	20,000
55810 PUBLIC NOTICES	10,000	4,475	10,000
55820 STAFF TRAINING	45,000	4,580	45,000
55920 OTHER MEETING EXPENS	15,000	841	15,000
55930 MISC. OTHER	6,000	1,730	6,000
55950 TEMPORARY HELP	33,000	234,332	228,000
56100 PRINTING	44,000	3,251	44,000
58100 TRAVEL	71,700	15,717	71,700
58200 TRAVEL-REGISTRATION	22,800	2,957	22,800
58700 RC APPROVED COSTS	-	(261)	-
Total, Indirect Cost Budget	8,255,484	4,760,696	8,255,484
58999 UNALLOCATED RESERVE	44,888	-	457,126
Total, Indirect Cost Budget, w/ reserves	8,300,372	4,760,696	8,712,610

Revised Agency Wide budget for Fiscal
Year 2003-2004 incorporating changes to
the Fringe Benefit and Indirect Cost budgets

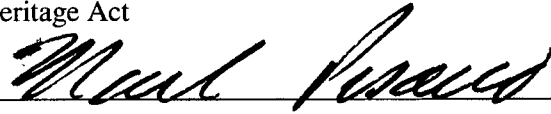
Proposed AgencyWide Budget - Incorporating revised Fringe and Indirect cost budgets

		Previously Approved by the RC			As Revised 03/04/04		Revised AgencyWide Budget
		OWP Budget Per BA 1	Special Projects Budgets	General Fund Budget	Fringe & Leave Budget	Indirect Cost Budget	
9001	ALL STAFF	5,281,930	7,392	13,040	1,217,471	2,500,589	5,302,362
54300	SCAG CONSULTANT	10,276,590	3,361,583			300,000	13,638,173
54330	SUBREGIONAL CONS	570,263	65,512				635,775
54340	LEGAL			200,000		200,000	200,000
54350	PROFESSIONAL SVC	17,325		280,000		505,900	297,325
54400	SUBREGIONAL STAFF	1,488,118					1,488,118
55200	INTERNET ACCESS FEE					6,000	-
55210	SOFTWARE SUPPORT	37,000				102,000	37,000
55220	HARDWARE SUPPORT					42,000	-
55270	CSC SOFTWARE PURCH					60,000	-
55280	3RD PARTY CONTRIBUTN	2,797,012	165,816				2,962,828
55400	OFFICE RENT 818-OFFI					1,300,000	-
55410	OFFICE RENT SATELLIT					36,000	-
55420	EQUIPMENT LEASES					340,000	-
55430	EQUIP REPAIR-MAINT					24,000	-
55440	INSURANCE					230,000	-
55441	PAYROLL PROC - ADP					23,000	-
55510	OFFICE SUPPLIES					90,000	-
55530	TELEPHONE					80,000	-
55540	POSTAGE					80,000	-
55600	SCAG MEMBERSHIPS					60,000	-
55620	RESRCE MATER/SUBSC	152,736				21,600	152,736
55700	DEP - FURN & FIXTURE					31,623	-
55710	DEPRECIATION - COMP					359,716	-
55730	CAPITAL OUTLAY			25,000		-	25,000
55800	RECRUITMENT NOTICE					20,000	-
55810	PUBLIC NOTICES	16,334				10,000	16,334
55820	STAFF TRAINING	1,100				45,000	1,100
55910	RC/COMMITTEE MEETIN			20,000			20,000
55920	OTHER MEETING EXPENS	9,090	33,050	15,000		15,000	57,140
55930	MISC. OTHER	59,569		10,000		6,000	69,569
55940	STIPEND-RC MTG			130,000			130,000
55950	TEMPORARY HELP	13,916				228,000	13,916
55970	INTEREST ON BANK LOC			160,000			160,000
55972	RAPID PAY FEES			135,000			135,000
55980	CASH CONTRIBU PROJ			10,000			10,000
56100	PRINTING	170,000				44,000	170,000
58100	TRAVEL	167,050	10,000	17,000		71,700	194,050
58200	TRAVEL-REGISTRATION	8,950		3,000		22,800	11,950
58500	AMPO BOARD EXPENSE			3,200			3,200
58600	NARC BOARD EXPENSE			4,500			4,500
58700	RC APPROVED COSTS			82,300			82,300
60110	RETIREMENT-PERS				860,000		-
60200	HEALTH INS.				700,000		-
60210	DENTAL INS.				92,000		-
60220	VISION INS.				30,000		-
60225	LIFE INSURANCE				100,000		-
60230	MED/DEN REBATE				285,000		-
60240	MEDICARE TX EMPLRS				115,000		-
60300	TUITION REIMBURSEMENT				10,000		-
60310	BUS PASSES				55,665		-
60320	CARPPOOL REIMBURSEMENT				11,609		-
60330	BUS PASS-TAXABLE				43,000		-
60400	UNEMP/WORKCOMP IN				500,000		-
60415	SCAG 457 MATCH				65,000		-
60450	BENEFITS ADMIN FEES				8,000		-
		21,066,983	3,643,353	1,108,040	4,092,745	6,854,928	25,818,376
	UNALLOCATED RESERVE					457,126	457,126
	Grand totals:	21,066,983	3,643,353	1,108,040	4,092,745	7,312,054	26,275,502

REPORT

DATE: March 4, 2004
TO: The Regional Council
FROM: Charlotte Eckelbecker, Government Affairs Analyst
Phone: (213) 236-1811 E-Mail: eckelbec@scag.ca.gov
SUBJECT: S. 1555 (Boxer) California Wild Heritage Act

EXECUTIVE DIRECTOR'S APPROVAL



RECOMMENDED ACTION: Watch

SUMMARY:

At its February 5th meeting, the Energy and Environment Committee (EEC) considered S. 1555, the California Wild Heritage Act, introduced by United States Senator Barbara Boxer on August 1, 2003. The bill designates 2.5 million acres and the free-flowing portions of 22 rivers as "wilderness" and "wild and scenic" respectively. These designations restrict some future uses of the land and rivers, but allow the continuation of most presently permissible uses. Presentations were made in support of and in opposition to the bill, and SCAG staff recommended a support in concept position consistent with the Regional Comprehensive Plan and Guide's goals of Outdoor Recreation, Resource Protection and Resource Production. The EEC recommends the adoption of a watch position by the Regional Council.

BACKGROUND:

On August 1, 2003, Senator Barbara Boxer (D-California) introduced S. 1555, the California Wild Heritage Act of 2003, to designate more than 2.5 million acres of public lands as "wilderness" and the free-flowing portions of 22 rivers as "wild and scenic." The introduction of S. 1555 followed one year after Congress passed legislation authored by Senator Boxer to designate 56,000 acres of the Los Padres National Forest as wilderness. No statewide wilderness act has been passed for California since 1984.

According to her introductory remarks to the Senate, Senator Boxer introduced S. 1555 to protect the natural beauty and treasures of California, for which the state is renowned, with the ultimate goal of preserving open space against urban encroachment. "As our population increases," stated Senator Boxer, "and California becomes home to almost 50 million people, these development pressures are only getting worse. If we fail to act now, there simply will not be any wild lands or wild rivers left to protect."

The State of California spans nearly 105 million acres, or almost 164,000 square miles. Of that total, Senator Boxer reported that 13%, or roughly 14 million acres, is protected as wilderness. To provide some context for that figure, a review of federal and state natural resources finds the US Department of the Interior's Bureau of Land Management manages 15 million acres, or nearly 15% of total state lands. The DOI National Park Service Index from 2001-2003 counts 8.4 million acres under the national park system, 2.5 million of which were reported as wilderness. The US Department of Agriculture's National Forest Service manages 20,000 acres of combined forestland and timberland in California. And lastly, the State of California holds another 1.3 million acres in the state parks system.

Judging from these few statistics, it is clear that substantial California acreage is preserved to varying degrees by federal and state statutes. Whether more public lands should be protected as wilderness is a matter of public policy influenced by a variety of concerns, including what "wilderness" means. According to federal law, the designations "wilderness" and "wild and scenic" determine the permissible commercial and recreational uses for public land and rivers respectively. While currently permitted

activities may continue, new logging, dams, construction, mining, and drilling are disallowed in wilderness or on wild and scenic rivers. Motorized vehicles and mountain biking are prohibited. Horseback riding, fishing, hiking, backpacking, rock climbing, cross-country skiing and canoeing remain allowable uses of the land and rivers.

This protection of California's natural resources is supported by SCAG's Regional Comprehensive Plan and Guide in its Open Space and Conservation chapter. An adopted goal under Outdoor Recreation is to "Provide adequate land resources to meet the outdoor recreation needs of the present and future residents in the region and to promote tourism in the region." With the population of Southern California alone expected to grow 38% or 6 million people by 2030, existing recreational resources will undoubtedly face pressures from crowding and overuse. Meeting current demands for outdoor recreation is already a challenge for the federal and state park services. In 2002 alone, more than 33 million visitors spent nearly 16 million days in the national parks. California had the highest number of visitors of any state park system in the nation, with more than 85 million visitors yearly, an increase of more than 34% in four years. S. 1555 will add 2.5 million acres to those already protected for public outdoor recreation for the present and future residents envisioned in the Outdoor Recreation goal.

The Regional Comprehensive Plan and Guide also lists Resource Protection as an adopted goal, stating "Develop well-managed viable ecosystems or known habitats of rare, threatened and endangered species, including wetlands." According to its supporters, S. 1555 will protect the known habitat of the bald eagle, the Sierra Nevada red fox, and spring run Chinook salmon, among others. S. 1555 also appears to meet the Plan and Guide's goal of Resource Production, in that by permitting the continuation of existing mining, S. 1555 "maintains adequate viable resource production lands, particularly lands devoted to commercial agriculture and mining operations." Current logging, mining, and drilling may continue under S. 1555.

During the February 5th discussion of the bill, the EEC expressed its reservations about S. 1555 in light of its handling of military activities. S. 1555 states, "Nothing in this Act shall preclude or restrict low level overflights of military aircraft and air vehicles, military rotary wing environmental training, testing and evaluation, the designation of new units of special use airspace, or the use or establishment of military flight training routes over wilderness areas designated by this Act." Members of the committee were concerned both that wilderness would encroach upon military installations and that military operations would disrupt the use of adjacent wilderness.

Members of the EEC were also troubled by the lack of delineated geographical boundaries for the proposed wildernesses. Without knowing precisely where wildernesses would be located, several committee members were reluctant to support S. 1555 in concept or otherwise. The EEC discussed the need, when articulating SCAG's policy position to Senator Boxer, to urge drawing the maps with the input and assistance of the affected local governments.

The EEC voted to recommend a watch position to the Regional Council. Adopting a watch position will signify to Senator Boxer that SCAG takes an interest in S. 1555 and will provide the organization an opportunity to comment on the issues of military operations and geographical boundaries.

SUPPORT:

A list of those in support of S. 1555 is attached as provided by the California Wild Heritage Campaign.

OPPOSE:

The League of California Cities Desert-Mountain Division

BILL STATUS:

S. 1555 has been referred to the Senate Committee on Energy and Natural Resources.

FISCAL IMPACT:

All work related to adopting the recommended staff action is contained within the adopted FY 03/04 budget and adopted 2004 SCAG Legislative Program and does not require the allocation of any additional financial resources.

CAE#95690



**SOUTHERN CALIFORNIA
ASSOCIATION of GOVERNMENTS**

MEMO

DATE: February 17, 2004
TO: Administration Committee and Regional Council
FROM: Bert Becker, Chief Financial Officer
(213) 236-1960, becker@scag.ca.gov
RE: Monthly Financial Results for January 2004



Information Only

Summary: Monthly financial results for January 2004

Background: This report contains preliminary financial data related to SCAG's cash flow, as well as budget and expense data for the seven months ended January 2004.

Cash Flow

During January 2004, the Association received Line of Credit (LOC) advances of \$1,510,500 compared to \$1,324,000 in the prior year, an increase of \$186,500. On a year to date basis, total LOC advances have decreased by \$3,474,000 compared to the prior year. At January 31, 2004, the LOC liability was zero compared to \$2,602,000 in the prior year, a decrease of \$2,602,000.

Attachment 1, "Cash Receipts & Disbursements", graphically illustrates the results of cash receipts and disbursements. During January 2004 there were about \$5.2 million in receipts and \$5.4 million in disbursements; compared to \$3.9 million and \$ 3.4 million, respectively in the prior year.

Attachment 2, "Unrestricted Cash Status Comparison", illustrates the amount of unrestricted cash that is available to support the Association's day-to-day operations. The unrestricted cash balance at January 31, 2004 was about \$ 1.5 million. This graph illustrates the unrestricted cash status of the last 12 months and the prior 12 months for comparison. The balance fluctuates based on the timing of when cash is received and payments made, however, the graph clearly shows the improved cash position.

Attachment 3, "Cash Flow Summary", shows the receipts and disbursements during the month of January and their impact on working capital. The report also compares the current month to the same month in the prior year and the current year-to-date period to the same period last year, with variance amounts and the percentage variations.

Budget and Expenses

Also attached is the SCAG Agency Wide budget as well as the General Fund Budget. Both reports are directly generated from the SAP and exported to Excel for presentation. The Agency Wide budget includes the General Fund.

The budgets, year to date expenses as of January 31, 2004, the remaining budget, and the percent of budget used are reported. They also present information about procurement and actual contract commitments against the line item budgets. The Agency Wide report is all-inclusive, and combines the OWP, the General Fund, fringe benefits, indirect costs, and all other projects.

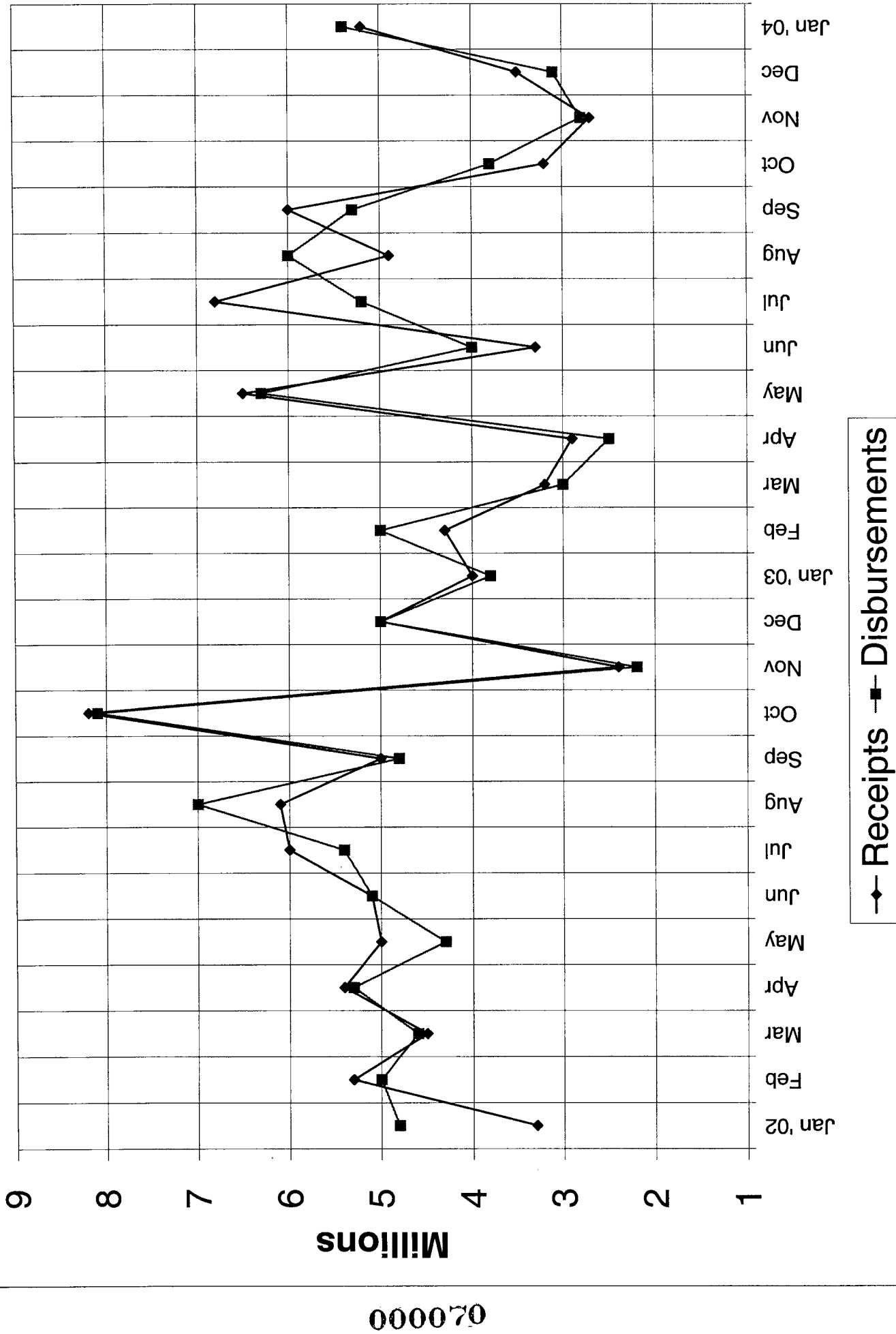
MEMO

Through the first seven months of the fiscal year, SCAG's Agency wide expenses are 40% of budget. The total budget is \$31.2 million and we have expended \$12.4 million. This is mainly attributable to consulting and subregional staff costs which are much lower than would be expected at this point in the year but are somewhat typical compared to prior years.

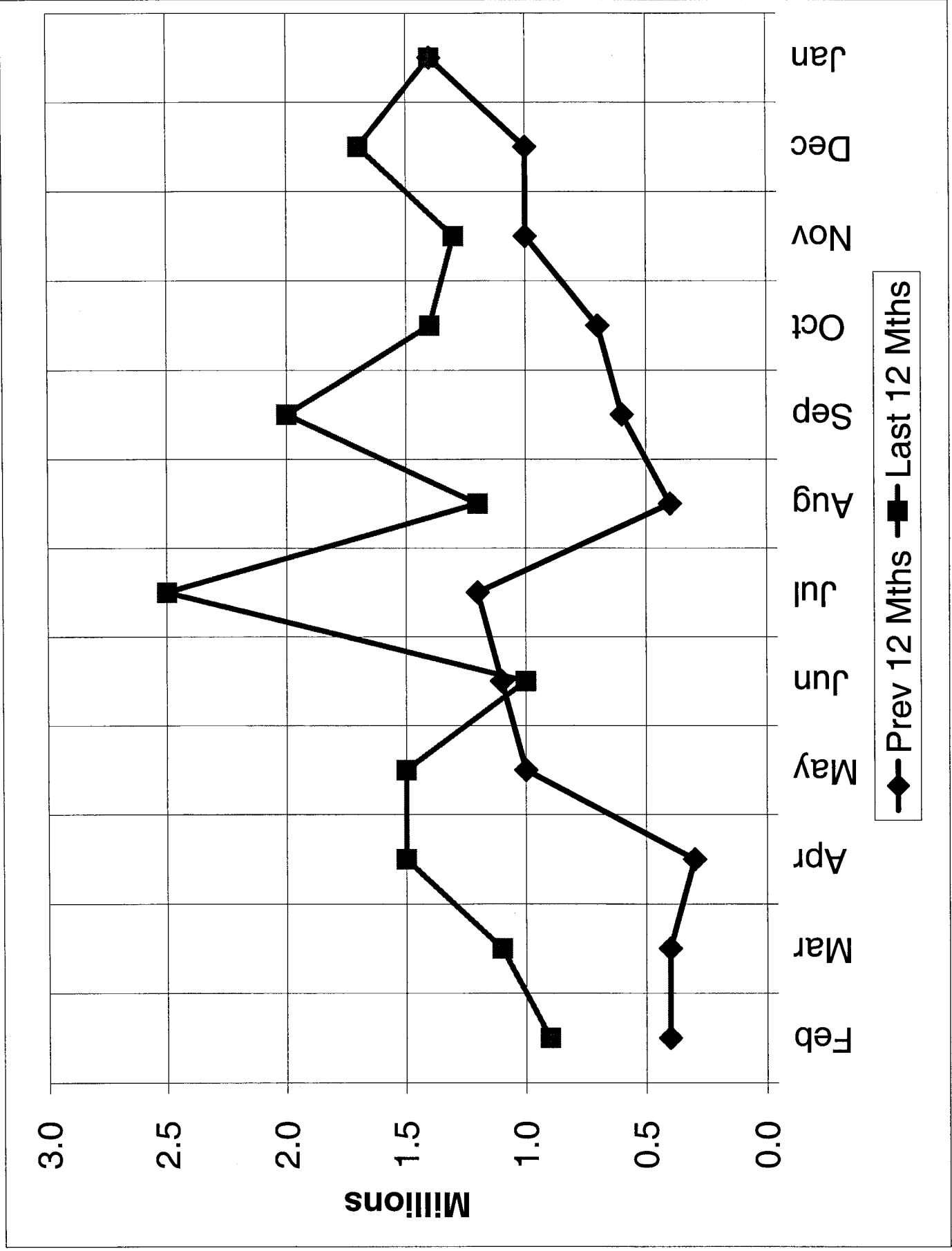
SCAG's General Fund expenses are running at 36% of budget. The total budget is \$1.1 million and actual expenses are \$0.4 million. This is a favorable variance of approx. \$0.25 million in the seven month period ending January 2004. The variance is primarily attributable to lower legal expenses, interest on the LOC and the elimination of the Rapid Pay service.

PC Docs 95856

Cash Receipts and Disbursements - Last 24 Months



Unrestricted Cash Status Comparison



Attachment 3

Comparative Cash Flow Summary
FY04 vs. FY03
Month of January and Year to Date

Categories	January 2004	January 2003	Variance \$	Variance %	July 1, 2003 To Date	July 1, 2002 To Date	Variance \$	Variance %
Working Capital								
Beginning of Period:	\$ 1,747,084	\$ 970,033	\$ 777,051	80%	\$ 1,218,032	\$ 1,202,431	\$ 15,601	1%
Receipts:			-					
Grants	3,664,290	2,539,103	1,125,187	44%	18,152,813	18,737,965	(585,152)	-3%
TDA	-	-	-	0%	995,000	1,000,000	(5,000)	-1%
Membership Dues	2,257	2,377	(120)	-5%	962,241	926,601	35,640	4%
LOC Draws	1,510,500	1,324,000	186,500	14%	11,854,000	15,328,000	(3,474,000)	-23%
Miscellaneous	4,016	13,709	(9,693)	0%	68,467	576,191	(507,724)	0%
	-	-						
Total Receipts	5,181,063	3,879,189	1,301,874	34%	32,032,520	36,568,757	(4,536,237)	-12%
Disbursements:								
Total Disbursements	2,141,695	2,138,143	3,552	0%	17,032,848	21,708,109	(4,675,261)	-22%
LOC Payments	3,307,102	1,276,707	2,030,395	159%	14,738,355	14,628,707	109,648	1%
	-	-						
Total Disbursements	5,448,797	3,414,850	2,033,947	60%	31,771,202	36,336,816	(4,565,614)	-13%
Working Capital								
End of Period:	\$ 1,479,350	\$ 1,434,372	\$ 44,978	3%	\$ 1,479,350	\$ 1,434,372	\$ 44,978	3%

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Southern California Association of Governments
Agency Wide Budget vs. Expenditures and Commitments

	Period: July - January	Budget	Jan	YTD to Jan	Balance	Pct	Commitments	YTD + Comm	Balance	Pct
9001 ALL STAFF	9,102,829	676,834	4,924,904	4,177,925	54%	-	-	4,924,904	4,177,925	54%
54300 SCAG CONSULTANT	10,209,428	350,803	1,603,748	8,605,680	16%	5,199,695	5,199,695	6,803,443	3,405,985	67%
54330 SUBREGIONAL CONS	621,910	11,800	47,456	574,454	8%	474,197	474,197	521,653	100,257	84%
54340 LEGAL	410,000	12,470	89,073	320,927	22%	-	-	89,073	320,927	22%
54350 PROFESSIONAL SVC	790,900	67,593	421,522	369,379	53%	356,809	356,809	778,330	12,570	98%
54400 SUBREGIONAL STAFF	1,206,700	18,275	97,518	1,109,182	8%	860,362	860,362	957,880	248,820	79%
55200 INTERNET ACCESS FEE	6,000	-	978	5,022	16%	1,048	1,048	2,026	3,974	34%
55210 SOFTWARE SUPPORT	139,000	9,624	76,542	62,458	55%	8,574	8,574	85,116	53,884	61%
55220 HARDWARE SUPPORT	42,000	1,785	31,771	10,229	76%	13,472	13,472	45,243	(3,243)	108%
55260 CSC SYSTEM UPGRADE	-	-	-	-	0%	3,000	3,000	3,000	(3,000)	0%
55270 CSC SOFTWARE PURCH	60,000	-	17,584	42,417	29%	5,631	5,631	23,214	36,786	39%
55280 3RD PARTY CONTRIBUTN	2,128,618	504,522	896,747	1,231,871	42%	1,233,583	1,233,583	2,130,330	(1,712)	100%
55400 OFFICE RENT 818-OFFI	1,300,000	110,680	792,445	507,555	61%	41,058	41,058	833,503	466,497	64%
55410 OFFICE RENT SATELLIT	36,000	2,939	20,119	15,881	56%	-	-	20,119	15,881	56%
55420 EQUIPMENT LEASES	356,200	26,708	185,895	170,305	52%	149,069	149,069	334,964	21,236	94%
55430 EQUIP REPAIR-MAINT	24,000	640	8,026	15,974	33%	7,526	7,526	15,552	8,448	65%
55440 INSURANCE	230,000	3,362	229,857	143	100%	-	-	229,857	143	100%
55441 PAYROLL PROC - ADP	23,000	2,749	15,233	7,767	66%	-	-	15,233	7,767	66%
55510 OFFICE SUPPLIES	90,000	7,775	57,616	32,384	64%	61,957	61,957	119,573	(29,573)	133%
55530 TELEPHONE	110,000	5,344	40,148	69,852	36%	195	195	40,343	69,657	37%
55540 POSTAGE	112,500	112	41,323	71,177	37%	3,592	3,592	44,915	67,585	40%
55600 SCAG MEMBERSHIPS	82,500	-	62,708	19,793	76%	-	-	62,708	19,793	76%
55620 RESRCE MATER/SUBSC	68,100	98	6,020	62,080	9%	47,109	47,109	53,129	14,971	78%
55700 DEP - FURN & FIXTURE	31,623	2,717	19,021	12,602	60%	-	-	19,021	12,602	60%
55710 DEPRECIATION - COMP	359,716	22,889	205,023	154,693	57%	-	-	205,023	154,693	57%
55730 CAPITAL OUTLAY	25,000	-	-	25,000	0%	-	-	-	25,000	0%
55800 RECRUITMENT NOTICE	20,000	564	3,006	16,994	15%	-	-	3,006	16,994	15%
55810 PUBLIC NOTICES	20,000	4,092	15,117	4,883	76%	1,824	1,824	16,941	3,059	85%
55820 STAFF TRAINING	46,100	4,580	5,675	40,425	12%	5,250	5,250	10,925	35,175	24%
55910 RC/COMMITTEE MEETIN	20,000	1,491	8,730	11,270	44%	-	-	8,730	11,270	44%
55920 OTHER MEETING EXPENS	63,050	18,159	22,181	40,869	35%	10,947	10,947	33,128	29,922	53%
55930 MISC. OTHER	50,569	749	20,819	29,750	41%	1,445	1,445	22,264	28,305	44%
55940 STIPEND-RC MTG	130,000	5,510	62,960	67,040	48%	-	-	62,960	67,040	48%
55950 TEMPORARY HELP	37,056	29,439	243,806	(206,750)	658%	7,435	7,435	251,241	(214,185)	678%
55970 INTEREST ON BANK LOC	160,000	6,602	46,330	113,670	29%	-	-	46,330	113,670	29%
55972 RAPID PAY FEES	135,000	150	51,521	83,479	38%	-	-	51,521	83,479	38%
55980 CASH CONTRIBU PROJ	10,000	1,335	9,639	361	96%	-	-	9,639	361	96%
55990 BAD DEBTS EXPENSE	-	-	(1)	1	0%	-	-	(1)	1	0%
56100 PRINTING	154,000	2,357	53,284	100,717	35%	11,615	11,615	64,899	89,101	42%
58100 TRAVEL	246,750	10,190	63,046	183,704	26%	-	-	63,046	183,704	26%
58200 TRAVEL-REGISTRATION	34,750	1,859	13,237	21,513	38%	-	-	13,237	21,513	38%
58500 AMPO BOARD EXPENSE	3,200	-	1,414	1,786	44%	-	-	1,414	1,786	44%

Southern California Association of Governments
Agency Wide Budget vs. Expenditures and Commitments

	Period: July - January	Budget	Jan	YTD to Jan	Balance	Pct	Commitments	YTD + Comm	Balance	Pct
58600	NARC BOARD EXPENSE	4,500	-	-	4,500	0%	-	-	4,500	0%
58700	RC APPROVED COSTS	82,300	-	9,239	73,061	11%	-	9,239	73,061	11%
58999	UNALLOCATED RESERVE	44,888	-	-	44,888	0%	-	-	44,888	0%
60001	VACATION LEAVE	-	(3,837)	71,440	(71,440)	0%	-	71,440	(71,440)	0%
60002	SICK LEAVE	-	-	-	-	0%	-	-	-	0%
60020	SICK LEAVE BUYBACK	-	(1,530)	(8,543)	8,543	0%	-	(8,543)	8,543	0%
60100	SEVERANCE/VAC REBATE	-	48,894	58,719	(58,719)	0%	-	58,719	(58,719)	0%
60110	RETIREMENT-PERS	628,221	104,306	497,658	130,563	79%	-	497,658	130,563	79%
60200	HEALTH INS.	755,424	64,656	402,434	352,990	53%	-	402,434	352,990	53%
60210	DENTAL INS.	81,000	7,240	52,782	28,218	65%	-	52,782	28,218	65%
60220	VISION INS.	28,477	2,367	16,349	12,128	57%	-	16,349	12,128	57%
60225	LIFE INSURANCE	127,300	7,464	57,407	69,893	45%	-	57,407	69,893	45%
60230	MED/DEN REBATE	232,776	24,529	164,771	68,005	71%	-	164,771	68,005	71%
60240	MEDICARE TX EMPLRS	130,280	13,015	64,814	65,466	50%	-	64,814	65,466	50%
60300	TUITION REIMBURSEMENT	10,000	-	60	9,940	1%	-	60	9,940	1%
60310	BUS PASSES	55,665	1,035	14,260	41,405	26%	-	14,260	41,405	26%
60320	CARPOOL REIMBURSEMENT	5,000	315	1,960	3,040	39%	-	1,960	3,040	39%
60330	BUS PASS-TAXABLE	34,335	5,946	24,807	9,528	72%	-	24,807	9,528	72%
60400	UNEMP/WORKCOMP IN	240,000	-	462,525	(222,525)	193%	-	462,525	(222,525)	193%
60410	MISC. EMP. BENE	25,000	-	-	25,000	0%	-	-	25,000	0%
60415	SCAG 457 MATCH	61,000	17,729	31,576	29,424	52%	-	31,576	29,424	52%
60450	BENEFITS ADMIN FEES	4,000	232	1,664	2,336	42%	-	1,664	2,336	42%
	Grand totals:	31,246,940	2,219,156	12,436,235	18,810,705	40%	8,505,390	20,941,626	10,294,659	67%

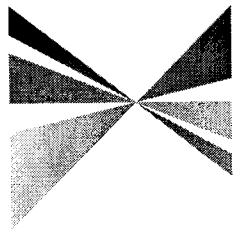
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**Southern California Association of Governments
General Fund Budget vs. Expenditures and Commitments**

	Period: July - January	Budget	Jan	YTD to Jan	Balance	Pct	Commitments	YTD + Comm	Balance	Pct
9001	ALL STAFF	13,040	-	3,332	9,708	26%	-	3,332	9,708	26%
9901	FRINGE BENEFIT BRDN	6,099	-	1,048	5,050	17%	-	1,048	5,050	17%
9914	IC BURDEN	20,861	-	3,859	17,002	18%	-	3,859	17,002	18%
9916	IC ADJUSTMENT	-	-	915	(915)	0%	-	915	(915)	0%
54340	LEGAL	200,000	(4,966)	13,402	186,598	7%	-	13,402	186,598	7%
54350	PROFESSIONAL SVC	280,000	29,970	155,080	124,920	55%	125,095	280,175	(175)	100%
55600	SCAG MEMBERSHIPS	-	-	11,985	(11,985)	0%	-	11,985	(11,985)	0%
55730	CAPITAL OUTLAY	25,000	-	-	25,000	0%	-	-	25,000	0%
55910	RC/COMMITTEE MEETIN	20,000	1,491	8,730	11,270	44%	-	8,730	11,270	44%
55920	OTHER MEETING EXPENS	15,000	-	-	15,000	0%	-	-	15,000	0%
55930	MISC. OTHER	10,000	114	18,533	(8,533)	185%	-	18,533	(8,533)	185%
55940	STIPEND-RC MTG	130,000	5,510	62,960	67,040	48%	-	62,960	67,040	48%
55970	INTEREST ON BANK LOC	160,000	6,602	46,330	113,670	29%	-	46,330	113,670	29%
55972	RAPID PAY FEES	135,000	150	51,521	83,479	38%	-	51,521	83,479	38%
55980	CASH CONTRIBU PROJ	10,000	1,335	9,639	361	96%	-	9,639	361	96%
58100	TRAVEL	17,000	207	10,648	6,352	63%	-	10,648	6,352	63%
58200	TRAVEL-REGISTRATION	3,000	-	2,140	860	71%	-	2,140	860	71%
58500	AMPO BOARD EXPENSE	3,200	-	1,414	1,786	44%	-	1,414	1,786	44%
58600	NARC BOARD EXPENSE	4,500	-	-	4,500	0%	-	-	4,500	0%
58700	RC APPROVED COSTS	82,300	-	9,500	72,800	12%	-	9,500	72,800	12%
	Grand totals:	1,135,000	40,413	411,036	723,963	36%	125,095	536,131	598,868	47%

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SOUTHERN CALIFORNIA



**ASSOCIATION of
GOVERNMENTS**

Main Office

818 West Seventh Street

12th Floor

Los Angeles, California

90017-3435

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www.scag.ca.gov

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Orange County: Chris Norby, Orange County • Ronald Bates, Los Alamitos • Lou Bone, Tustin • Art Brown, Buena Park • Richard Chavez, Anaheim • Debbie Cook, Huntington Beach • Cathryn DeYoung, Laguna Niguel • Richard Dixon, Lake Forest • Alta Duke, La Palma • Bev Perry, Brea • Tod Ridgeway, Newport Beach

Riverside County: Marion Ashley, Riverside County • Ron Loveridge, Riverside • Jeff Miller, Corona • Greg Pettis, Cathedral City • Ron Roberts, Temecula • Charles White, Moreno Valley

San Bernardino County: Paul Biane, San Bernardino County • Bill Alexander, Rancho Cucamonga • Edward Burgnon, Town of Apple Valley • Lawrence Dale, Barstow • Lee Ann Garcia, Grand Terrace • Susan Longville, San Bernardino • Gary Ovitt, Ontario • Deborah Robertson, Rialto

Ventura County: Judy Mikels, Ventura County • Glen Becerra, Simi Valley • Carl Morehouse, San Buenaventura • Toni Young, Port Hueneme

Orange County Transportation Authority: Charles Smith, Orange County

Riverside County Transportation Commission: Robin Lowe, Hemet

Ventura County Transportation Commission: Bill Davis, Simi Valley

MEETING

Of the

ADMINISTRATIVE COMMITTEE

Thursday, March 4, 2004

9:00 a.m. – 10:15 a.m.

SCAG Offices

818 W. 7th Street, 12th Floor

**San Bernardino A and B Conference
Rooms**

Los Angeles, California 90017

(213) 236-1800

Agenda Enclosed

If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Deby Salcido at (213)236-1993 or salcido@scag.ca.gov

ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

MARCH 4, 2004

1.0 CALL TO ORDER

2.0 PUBLIC COMMENT PERIOD -- Members of the public desiring to speak on an agenda item, or agenda items not on the agenda, but within the purview of this committee, must notify the Secretary and fill out a speaker's card prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The Chair may limit the total time for comments to twenty (20) minutes.

3.0 CONSENT CALENDAR

3.1 Approval Items

- | | | |
|-------|--|----|
| 3.1.1 | <u>Approval of February 5, 2004 Minutes</u>
Attachment | 76 |
| 3.1.2 | <u>Approval of Contracts</u> RC Attachment | 10 |
| | • Cerrell Associates | 11 |
| | • System Metrics Group, Inc. | 13 |
| 3.1.3 | <u>Approve FAA Grant Authorization for \$925,550</u>
<u>(\$833,000 Federal Dollars)</u> RC Attachment | 15 |
| 3.1.4 | <u>Approve Proposed State Legislative Briefing</u>
<u>in Sacramento</u> RC Attachment | 20 |
| 3.1.5 | <u>Approve Proposed Date, Location & Budget for</u>
<u>SCAG's 2004 General Assembly</u>
RC Attachment | 21 |
| 3.1.6 | <u>Approve Resolution #04-450-1 to add</u>
<u>Pre-Tax Parking Reimbursement Plan</u>
<u>for employee benefits</u> RC Attachment | 22 |
| 3.1.7 | <u>Approve Co-sponsorship of California</u>
<u>Congressional Delegation Reception</u>
RC Attachment | 24 |

Admin. Comm. Agenda – Salcido
03/04/04 - DOCS #95601



ADMINISTRATION COMMITTEE

AGENDA

MARCH 4, 2004

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TIME

Consent Calendar – Cont'd

- 3.1.8 Approve Proposed Cooperative Agreement With the Caltrans Storm Water Program RC Attachment 25

3.2 Receive & File

- 3.2.1 Contracts & PO's between \$5,000-\$25,000 RC Attachment 27

- 3.2.2 Conflict of Interest Listing RC Attachment 28

- 3.2.3 Summary of Key Issues and Actions Taken by the Policy Committees in February RC Attachment 29

- 3.2.4 State & Federal Legislative Matrix RC Attachment 32

4.0 ACTION ITEMS

- 4.1 Administration Committee Report Mayor Richard Dixon, Chair

- 4.1.1 FY 2004-2005 Overall Work Program Attachment 39

Recommended Action: Approve release of the draft Work Program for review & comment.

- 4.1.2 FY 2004-2005 General Fund Budget and Dues Attachment Charlie Wagner Acting Finance Manager 51

Recommended Action: Approve

Admin. Comm. Agenda – Salcido
03/04/04 - DOCS #95601

ADMINISTRATION COMMITTEE

AGENDA

PAGE #

TIME

MARCH 4, 2004

Action Items – Cont'd

- | | | | |
|-------|---|--|-----------|
| 4.1.3 | <u>Revised FY 03-04 Agency-Wide Budget (including Fringe and Indirect Budgets) pursuant to Budget Amendment #1 Attachment</u> | Charlie Wagner
Acting Finance
Manager | 60 |
|-------|---|--|-----------|

Recommended Action: Approve

5.0 INFORMATION ITEMS

- | | | | |
|-----|--|-------------------------|-----------|
| 5.1 | <u>Monthly Financial Report Attachment</u> | Bert Becker, CFO | 68 |
|-----|--|-------------------------|-----------|

6.0 FUTURE AGENDA ITEMS

Any committee members or staff desiring to place items on a future agenda may make such request. Comments should be limited to three minutes.

7.0 ANNOUNCEMENTS

8.0 ADJOURNMENT

The next meeting is scheduled for Thursday, April 1, 2004 at the SCAG offices.

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS

Administration Committee Minutes

February 5, 2004

THE FOLLOWING MINUTES ARE A SUMMARY OF ACTIONS TAKEN BY THE ADMINISTRATION COMMITTEE. AUDIO CASSETTE TAPES OF THE MEETING ARE AVAILABLE FOR LISTENING IN SCAG'S OFFICE.

The Administration Committee of the Southern California Association of Governments held its meeting at the SCAG Offices, 818 W. 7th Street, 12th Floor, Los Angeles, CA 90017. The meeting was called to order by the Chairperson, Mayor Richard Dixon, City of Lake Forest. There was a quorum.

1.0 CALL TO ORDER

Chairman Richard Dixon called the meeting to order at 9:42 a.m.

Committee Members Present:

Mayor William Alexander	City of Rancho Cucamonga
Mayor Pro-Tem Harry Baldwin	City of San Gabriel
Councilmember Ron Bates	City of Los Alamitos
Mayor Richard Dixon	City of Lake Forest
Mayor Lee Ann Garcia	City of Grand Terrace
Mayor Pro-Tem Sandy Jacobs	City of El Segundo
Supervisor Hank Kuiper	County of Imperial
Mayor Ron Loveridge	City of Riverside
Mayor Bev Perry	City of Brea
Mayor Pro-Tem Greg Pettis	City of Cathedral City
Mayor Pro Tem Bea Proo	City of Pico Rivera
Mayor Ron Roberts	City of Temecula
Councilmember Toni Young	City of Port Hueneme

Committee Members Absent:

Mayor Pro-Tem Mike Dispenza	City of Palmdale
Councilmember Alta Duke	City of La Palma
Councilmember Keith McCarthy	City of Downey
Supervisor Judy Mikels	County of Ventura
Councilmember Pam O'Connor	City of Santa Monica
Councilmember Sidney Tyler	City of Pasadena
Councilmember Dennis Washburn	City of Calabasas
Councilmember Bob Yousefian	City of Glendale

Staff Present:

Bert Becker	Chief Financial Officer
Ed Paul	Internal Auditor
Charlie Wagner	Acting Manager of Finance

Others Present:

Zahi Faranesh	SCAG
Ty Schuilling	SANBAG
Sondra Balmir	FTA/FHWA
Catherine McMillan	CVAG

Others Present:

Jacki Bacharach
David Sosa

SBCCOG/VCOG
Caltrans

2.0 PUBLIC COMMENT PERIOD

None

3.0 CONSENT CALENDAR

The Consent Calendar was MOVED (Councilmember Toni Young), SECONDED (Mayor Pro-Tem Harry Baldwin) and UNANIMOUSLY APPROVED.

3.1 Approval Items

3.1.1 Approval of December 4, 2003 Minutes

3.1.2 Approval of Contracts

- Darnell & Associates
- Dowling Associates, Inc.
- Leachman & Associates, LLC

3.1.3 Approve 2004 Annual Membership Dues for AMPO of \$18,750

3.1.4 Approve Membership Request for the U.S./Mexico Border Counties

3.2 Receive & File

3.2.1 Contracts & PO's between \$5,000-\$25,000

3.2.2 Conflict of Interest Listing

3.2.3 Summary of Key Issues and Actions Taken by the Policy Committees in December

4.0 ACTION ITEMS

4.1 Administration Committee Report

4.1.1 Amendment to the Ten Year Strategic Plan

The item was MOVED (Councilmember Toni Young), SECONDED (Mayor Lee Ann Garcia) and UNANIMOUSLY APPROVED.

4.1.2 Execution of MOU with the City of Los Angeles to Develop Travel Demand Simulation Model

Mayor Bea Proo asked if the dollar figure on page 30 should be \$400,000.

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Jim Sims clarified that the figure should read \$400,000.

The item was MOVED (Councilmember Toni Young), SECONDED (Councilmember Ron Bates) and UNANIMOUSLY APPROVED.

5.0 INFORMATION ITEMS

5.1 Monthly Financial Report

Bert Becker stated that SCAG is showing improvement in its cash position. SCAG is utilizing the line of credit less, saving approximately \$34,000 in interest. Since SCAG is no longer utilizing the Caltrans Rapid Pay Program, we have saved \$15,000 through January. Total savings between the two is approximately \$50,000 to date.

Next month staff will bring the rate proposal for member rates to the Committee for consideration. The recommendation will be for a 10% increase as required by the Audit Resolution Plan/Finance Plan. If the Committee does not adopt the 10% increase, there is a provision that allows for an automatic CPI increase in the rates, approximately 1.9 or 2.0%.

Bert Becker informed the Committee that SCAG is negotiating with our Application Service Provider for SAP processing off-site to reduce their rate of \$22,000 per month. A competitor has offered the same service for less.

The Audit/Best Practices Subcommittee will meet on February 18, 2004. We have invited Caltrans Audit Staff, Maura Twomey and Michelle Gallagher, to attend. The purpose is to discuss our relationship, to talk about our high-risk designation, to discuss the next audit they will be doing, and to let them know of the interest of our Regional Council. The FMO audit will also be discussed.

6.0 FUTURE AGENDA ITEMS

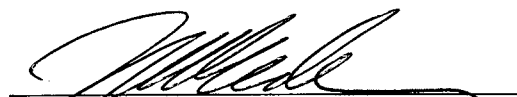
- Calendar

7.0 ANNOUNCEMENTS

There will not be a meeting in January. The next meeting is scheduled for February 5, 2004.

8.0 ADJOURNMENT

Chairman Richard Dixon adjourned the meeting at 9:23 a.m.



Bert Becker, Chief Financial Officer
Staff to the Administration Committee